



APPLICATION NO. _____

ROLL NO. _____

**TOWN OF WHITECOURT
LAND USE BY-LAW NO. 1429
APPLICATION FOR A DEVELOPMENT PERMIT**

I/We hereby make application for a Development Permit under the provision of the Land Use By-Law in accordance with the plans and supporting information submitted herewith and which form part of this application.

Applicant _____

Address _____ Postal Code _____ Telephone No. _____

Email Address _____

Registered Owner of Land _____

Address _____ Postal Code _____ Telephone No. _____

Address of Property on which the development is to be effected _____

Lot (Parcel) _____ Block _____ Registered Plan No. _____

Existing Use of Land or Building on Property: Vacant ___ Res. ___ Comm. ___ Ind. ___ Inst. ___ Other _____

Proposed Use of Land or Building on Property _____

Proposed Yards: Front _____ Rear _____ Side _____

Value of Construction (do not include lot value) _____ Size _____

Estimated Commencement Date _____ Estimated Completion Date _____

Interest of Applicant if not owner of property _____

Signature of Owner if not Applicant: _____

Signature of Applicant _____ Date _____

Please read carefully the "Development Procedure" on reverse side of this application

FOR OFFICIAL USE ONLY

DECISION ON APPLICATION

The above application has been approved subject to the following conditions:

1. Prior to issuance of a building permit, the applicant shall provide, from an accredited Safety Codes Officer, a Plans Examination, and upon construction completion, shall provide a Construction Completion Report, as required by the Town of Whitecourt Quality Management Plan.
2. A Real Property Report prepared by and bearing the seal of an Alberta Land Surveyor, indicating the exact location of the development in relation to all property boundaries, shall be presented to the Development Officer upon construction completion.

3. Payment of the following fees:

Development Permit	\$ _____	Off Site Levy	\$ _____
Building Permit	\$ _____	Safety Code	\$ _____
Water Meter	\$ _____	Other	\$ _____

4. Conditions as listed on the attached sheet or as follows:

REFUSED FOR THE FOLLOWING REASONS:

Date of Decision _____

Date and Issue of this Notice and Permit _____

Development Authority

Development Application Procedure

- 1) A Development Permit, of Discretionary Use or Variance, does not become effective until 14 days after the date of this issue of this notice of decision. Permitted Use applications are not affected by this procedure.
- 2) Should this decision or a Discretionary Use or Variance Application be appealed within 14 days after the notice of decision has been issued, this permit shall not become effective until the Subdivision and Development Appeal Board has determined the appeal and the permit may be modified or nullified thereby. Permitted Use applications are not affected by this procedure.
- 3) A permit issued is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.
- 4) Every application for a permit shall be accompanied by the following information:
 - a) A site plan showing the front, rear and side yards, if any, and any provisions for off-street loading, vehicle parking and landscaping;
 - b) Floor plans and elevations of sections;
 - c) A statement of uses; and
 - d) The required fee.
- 5) Failure to complete this form fully and to supply the required information and plans may mean that this application for a permit will not be considered and may cause delays in the processing of the application.
- 6) Should the Development Approval Authority refuse an application for a Development Permit, the Applicant is free to resubmit a subsequent application at any time. However, should an Applicant appeal the decision of the approving authority and ultimately lose the appeal, an application for the same or similar use on the same parcel of land by the same or any other applicant will not be accepted for a period of six (6) months.
- 7) An appeal may be made against any decision of the Development Approval Authority by serving written notice of appeal and payment of the fee to the Secretary Development and Subdivision Appeal Board, within 14 days after the notice of decision is signed off by the Applicant and the decision is posted on the site.
- 8) Should the Development Approval Authority not provide a written decision within (forty) 40 days of submission of this application, the application may be considered refused and appealed within a further fourteen (14) days.