

**MINUTES OF THE ELECTRONIC REGULAR MEETING OF COUNCIL  
of the Town of Whitecourt**  
held on Tuesday, May 25, 2021 at the Town Office Large Boardroom

Present:	Mayor Chichak; Deputy Mayor Connell; Councillors Chauvet, Hilts, McAree, and Pickard; Chief Administrative Officer Smyl; and Recording Secretary Gallant.
Absent:	Councillor Schlosser.
Call to Order:	The meeting was called to order at 4:08pm. Mayor Chichak presiding.
Adoption of Agenda:	<p><u>21-187 Moved by Deputy Mayor Connell</u></p> <p>That the Agenda be adopted as presented.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Minutes from the May 10, 2021 Regular Electronic Meeting of Council:	<p><u>21-188 Moved by Councillor Chauvet</u></p> <p>That the Minutes from the May 10, 2021 Regular Electronic Meeting be amended by removing the name Councillor Chauvet from those in favour of Motions 21-173, 21-174, and 21-176 as he was not present at the May 10, 2021 meeting.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Public Input Session:	No written submissions were received from members of the public with a request to address Council.
Community Services Year End Report:	<p>The Chief Administrative Officer introduced the Director of Community Services, who commended managers and staff for being able to continue providing outstanding customer service under rapidly changing guidelines resulting from COVID-19. The Director introduced Managers Kelly Sadoway (Recreation); Randy Feist (Facilities); and Sharon Shannon (FCSS) to provide highlights of 2020 projects and events.</p> <p>Manager Feist noted the installation of the upgraded and safer ice plant and improvements to the cooling system for the upstairs fitness centre at the Allan &amp; Jean Millar Centre. He also noted that having qualified electrical and heating personnel on staff has allowed the completion of projects that would otherwise have had to be contracted out.</p> <p>Manager Sadoway advised that 2020 started well, with admissions at the Allan &amp; Jean Millar Centre higher than the previous year. Staff created and managed many virtual events and found ways to connect virtually with the community throughout the pandemic.</p> <p>Manager Shannon stated that the Food Bank had a successful year with donations from the community that allowed the replenishment of the Bank's reserve fund. The new Family Support Program launched April 1; family support programs continued to operate. Grant funding was secured to assemble wellness kits (940+), the use of the Dial-A-Bus for vulnerable individuals to do early morning shopping and one extra fill for users of the Food Bank.</p> <p><u>21-189 Moved by Councillor Chauvet</u></p> <p>That Council accept the 2020 Community Services Year End Report as information.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Policy 72-004 – Rental of Rotary Park:	The Chief Administrative Officer noted that with the recent completion of Festival Way, the Community Services Advisory Board recommended amendments to the policy for the rental of the space.

Fee Bylaw No. 1551-3:

21-190 Moved by Deputy Mayor Connell

That Council accept the recommendation of the Policies and Priorities Committee and adopt Policy 72-004 – Rental of Rotary Park, as presented.

- CARRIED UNANIMOUSLY.

The Chief Administrative Officer noted that further to the completion of Festival Way, amendments were required to the Fees, Rates and Charges Bylaw 1551 to allow for rental of the space.

21-191 Moved by Councillor Pickard

That Bylaw 1551-3 be given first reading.

- CARRIED UNANIMOUSLY.

21-192 Moved by Councillor Chauvet

That Bylaw 1551-3 be given second reading.

- CARRIED UNANIMOUSLY.

21-193 Moved by Councillor Hilts

That Council proceed to third and final reading of Bylaw 1551-3.

- CARRIED UNANIMOUSLY.

21-194 Moved by Councillor McAree

That Bylaw 1551-3 be given third and final reading.

- CARRIED UNANIMOUSLY.

Animal Pound Services Agreement:

The Chief Administrative Officer advised that the Animal Pound Services agreement was discussed in the 2021 Budget and introduced the Director of Community Safety. The Director presented a three-year agreement, with an option to renew if both parties are agreeable, with a \$2300/month increase, as discussed and approved during the budget process.

21-195 Moved by Councillor Pickard

That Council authorize Administration to enter into a three-year Animal Pound Services Agreement with the Whitecourt Veterinary Clinic Ltd, commencing January 1, 2021.

- CARRIED UNANIMOUSLY.

Municipal Development Plan Bylaw No. 1505-3 and Land Use Bylaw No. 1506-9 re Downtown Parking:

Councillor Chauvet declared a conflict of interest as he owns property in the area and left the meeting at 4:28pm.

The Chief Administrative Officer noted that the proposed bylaws are further to a public hearing held April 26, 2021 regarding the removal of minimum off-street parking requirements from the downtown core area, removing the option for property owners to provide money in lieu of parking, and allowing property owners within the downtown core area to plan for and address parking needs without municipal involvement.

i. Municipal Development Plan Bylaw 1505-3;

21-196 Moved by Councillor McAree

That Bylaw 1505-3 be given first reading.

- CARRIED UNANIMOUSLY.

21-197 Moved by Deputy Mayor Connell

That Bylaw 1505-3 be given second reading.

- CARRIED UNANIMOUSLY.

21-198 Moved by Councillor Hilts

That Council proceed to third and final reading of Bylaw 1505-3.

- CARRIED UNANIMOUSLY.

21-199 Moved by Councillor McAree

That Bylaw 1505-3 be given third and final reading.

- CARRIED UNANIMOUSLY.

ii. Land Use Bylaw No. 1506-9;

21-200 Moved by Councillor Hilts

That Bylaw 1506-9 be given first reading.

- CARRIED UNANIMOUSLY.

21-201 Moved by Councillor Pickard

That Bylaw 1506-9 be given second reading.

- CARRIED UNANIMOUSLY.

21-202 Moved by Councillor McAree

That Council proceed to third and final reading of Bylaw 1506-9.

- CARRIED UNANIMOUSLY.

21-203 Moved by Deputy Mayor Connell

That Bylaw 1506-9 be given third and final reading.

- CARRIED UNANIMOUSLY

Councillor Chauvet returned to the meeting at 4:33pm.

The Chief Administrative Officer introduced Development Officer Schaffner who reviewed the grant guidelines and details of the proposed project.

21-204 Moved by Councillor McAree

That Council accept the recommendation from Administration and allocate \$4,873 to 582334 Alberta Ltd., for their proposed Vitalization Grant project at 5015 – 50 Avenue.

- CARRIED UNANIMOUSLY.

The Chief Administrative Officer Administration noted that the process to implement recommendations from the Ad Hoc Waste and Recycling Services Committee would require an extension to the current waste and refuse contract. Options for future services would be reviewed with Council in the next several months.

21-205 Moved by Councillor Hilts

That Council extend the current Waste and Recycle Agreement for one year beginning July 1, 2021, and ending June 30, 2022, with Green for Life (GFL) Environmental Inc.

Vitalization Grant Applications:

Recycling and Refuse Contract Extension.

- CARRIED UNANIMOUSLY.

2021 Twenty Year Capital and Major Maintenance Plan:

The Chief Administrative Officer advised that changes discussed with the Policies and Priorities Committee regarding the capital and major maintenance plan have been incorporated.

21-206 Moved by Councillor Chauvet

That Council accept the recommendation of the Policies and Priorities Committee and adopt the 2021 Twenty Year Capital and Major Maintenance Plan.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Chauvet attended the Whitecourt Regional Solid Waste Management Authority, Library, and Policies & Priorities Committee meetings.

Councillor McAree attended the Regional Forest Advisory and Policies and Priorities Committee meetings.

Councillor Hilts attended Policies and Priorities and Economic Development Committee meetings, along with Community Futures Yellowhead East meetings.

Councillor Pickard attended Municipal Planning Commission, Eagle Tower Victim Services and Whitecourt Regional Solid Waste Management Authority meetings.

Deputy Mayor Connell attended Policies and Priorities Committee, Ad Hoc Building Steering Committee, Whitecourt Regional Solid Waste Management Authority, and Economic Development Committee meetings.

Mayor Chichak attended the Chamber monthly meeting, met with Associate Minister Nally, along with nine other municipalities, regarding the Alberta Electric System Operator tariffs. The Mayor presented Enhancement Grant cheques, and attended the fish stocking at Rotary Park pond. She also attended the Economic Development Association Conference and Economic Development Committee meeting.

21-207 Moved by Councillor Chauvet

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of Information:

21-208 Moved by Councillor Pickard

That the following be accepted as information:

- a) Town Accounts – Cheques 74994 – 75142;
- b) May 10, 2021 Letter from Alberta Municipal Affairs re MSI Funding;
- c) May 11, 2021 Letter from Town of Raymond re Opposition to Alberta Provincial Police Service;
- d) May 12, 2021 Press Release re Whitecourt Town Council Update;
- e) May 19, 2021 Letter from Town of High River re Proposed Alberta Coal Restriction Policy;
- f) May 20, 2021 Press Release from Woodlands County re May 18, 2021;
- g) Mayor’s Calendar; and
- h) Council’s Calendar.

- CARRIED UNANIMOUSLY.

Intermunicipal  
Agreements (Closed  
Meeting):

21-209 Moved by Councillor McAree

That the Regular Meeting of Council go into Closed Meeting for Intermunicipal Agreements per Section 21 of the Freedom of Information and Protection of Privacy (FOIP) Act. Time: 4:56pm

- CARRIED UNANIMOUSLY.

21-210 Moved by Councillor McAree

That Council revert to the Regular Meeting. Time: 5:24pm.

- CARRIED UNANIMOUSLY.

Intermunicipal  
Agreements:

21-211 Moved by Councillor Chauvet

That Council accept Intermunicipal Agreements as information.

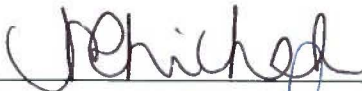
- CARRIED UNANIMOUSLY.

Adjournment:

21-212 Moved by Councillor McAree

That the Regular Meeting of Council be adjourned. Time: 5:25pm

- CARRIED UNANIMOUSLY.

  
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Mayor

  
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Chief Administrative Officer