

**MINUTES OF THE ELECTRONIC REGULAR MEETING OF COUNCIL  
of the Town of Whitecourt**  
held on Monday, July 19, 2021 at the Forest Interpretive Centre

Present:	Mayor Chichak; Deputy Mayor Schlosser; Councillors Chauvet, Hilts, McAree, and Pickard; Chief Administrative Officer Smyl; and Recording Secretary Grimstad-Davidson.
Absent:	Councillor Connell.
Call to Order & Mayor's Address:	<p>The meeting was called to order at 7:00pm. Mayor Chichak presiding.</p> <p>Mayor Chichak began the meeting by announcing that all four of the recipients for the Forest Products Association of Canada Green Team Interns, along with \$1000 scholarship for each person selected, were from Whitecourt. Mayor Chichak extended her congratulations to Emmet Benoit, Sarah Collins, Emma Schlosser, and Carter Wilde.</p> <p>The Mayor presented Director of Community Services Chelsea Grande with her designation of Certified Local Government Manager and congratulated her on her achievement.</p>
Adoption of Agenda:	<p><u>21-269 Moved by Deputy Mayor Schlosser</u></p> <p>That the Agenda be adopted as presented. <span style="float: right;">- CARRIED UNANIMOUSLY.</span></p>
Minutes from the June 28, 2021 Regular Electronic Meeting of Council:	<p><u>21-270 Moved by Councillor Chauvet</u></p> <p>That the Minutes from the June 28, 2021 Regular Electronic Meeting be adopted as presented. <span style="float: right;">- CARRIED UNANIMOUSLY.</span></p>
Minutes from the July 12, 2021 Special Electronic Meeting of Council:	<p><u>21-271 Moved by Councillor McAree</u></p> <p>That the Minutes from the July 12, 2021 Special Electronic Meeting be adopted as presented. <span style="float: right;">- CARRIED UNANIMOUSLY.</span></p>
Public Input Session:	<p>Serena Lapointe of 19 Keystone Place addressed Council regarding the intersection of Mink Creek Road/Dahl Drive and 55 Avenue, noting that the lack of clearly identified turning lanes and advance turns for east/west traffic is creating congestion and the potential for traffic incidents.</p> <p><u>21-272 Moved by Councillor</u></p> <p>That Council direct Administration to review the Mink Creek Road/Dahl Drive and 55 Avenue intersection and report back to Council. <span style="float: right;">- CARRIED UNANIMOUSLY.</span></p>
Communities in Bloom – Provincial Competition:	<p>The Chief Administrative Officer advised that Whitecourt would be competing provincially in the Communities in Bloom 6,001 – 15,000 population category, with judges touring the community on August 6, 2021.</p>

21-273 Moved by Deputy Mayor Schlosser

That Council approve the Deputy Mayor and a member of Council to participate in the tour and/or luncheon with the Communities in Bloom judges and Committee.

- CARRIED UNANIMOUSLY.

Canada  
Community  
Revitalization  
Fund:

The Chief Administrative Officer advised that Administration had identified a potential grant through the Canada Community Revitalization Program that would include components of the Downtown Vitalization Program and the Sportfield Master Plan. If successful under the grant, funding would allow the extension of 50 Street and an adjacent walkway into Rotary Park, providing another point of egress to the Park. Partnership opportunities could include provision of an electric vehicle charging station.

21-274 Moved by Deputy Mayor Schlosser

That Council confirm support for an application to the Canada Community Revitalization Fund for Revitalize Whitecourt's Downtown Core by Extending Roadway and Walkway to Rotary Park.

- CARRIED UNANIMOUSLY.

Live at Rotary  
Event Update:

The Chief Administrative Officer noted that a Live at Rotary Park event is planned for August 14, which will incorporate live entertainment and the postponed Canada Day Fireworks and introduced the Director of Community Services. The Director advised that the artist lineup will be announced next week.

21-275 Moved by Councillor Chauvet

That Council accept the Live at Rotary Event Update as information.

- CARRIED UNANIMOUSLY.

2021 Project List:

The Chief Administrative Officer introduced the Director of Corporate Services to provide further information on the 2021 Project List. Council discussed several of the projects, and it was noted that Administration has been able to complete a substantial portion of the projects.

21-276 Moved by Deputy Mayor Schlosser

That Council accept the 2021 Project List as information.

- CARRIED UNANIMOUSLY.

Quarterly Financial  
Report:

The Chief Administrative Officer introduced the Director of Corporate Services to provide further information on the Quarterly Financial Report. The Director noted discrepancies over the previous year, with many of the changes resulting from COVID-19 accommodations. The increase in arrears results largely from non-payment of municipal partner agreements.

21-277 Moved by Councillor Pickard

That Council accept the Quarterly Financial Report as information.

- CARRIED UNANIMOUSLY.

COVID-19 Factor –  
Financial Impact:

The Chief Administrative Officer introduced the Director of Corporate Services to provide more detailed information, who noted that a further review will be provided to Council at a later date as the impacts of COVID-19 continue to be assessed.

21-278 Moved by Councillor Hilts

That Council accept the COVID-19 Factor – Financial Impact as information.

- CARRIED UNANIMOUSLY.

Estimated Outstanding Receivable for Woodlands County:

The Chief Administrative Officer introduced the Director of Corporate Services to provide an update on the outstanding receivables from Woodlands County, noting that with the two \$500,000 payments made for 2020 and 2021, the estimated amount owing to the Town as of yearend 2021 would be \$3.3 million. Total amounts may change pending arbitration.

21-279 Moved by Councillor Chauvet

That Council accept the Estimated Outstanding Receivable for Woodlands County as information.

- CARRIED UNANIMOUSLY.

AUMA 2021 Convention – Meeting with Minister of Municipal Affairs:

The Chief Administrative Officer advised that the Minister of Municipal Affairs has extended an invitation to meet with Councils at the AUMA Convention in November.

21-280 Moved by Councillor McAree

That Council direct Administration to schedule a meeting with the Minister of Municipal Affairs at the 2021 AUMA Convention.

- CARRIED UNANIMOUSLY.

AUMA Summer 2021 Municipal Leaders' Caucus:

The Chief Administrative Officer noted that the AUMA has scheduled several different dates for the Summer Leaders' Caucus; one of which will be virtual.

21-281 Moved by Deputy Mayor Schlosser

That Council authorize the Deputy Mayor or a designate to attend the Summer 2021 Municipal Leaders' Caucus.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor McAree provided information to Council on the 2021 Fire Department Golf Tournament.

21-282 Moved by Councillor McAree

That Council be authorized to attend the Whitecourt Fire Department Golf Tournament on August 6, 2021.

- CARRIED.

Councillor Hilts attended Council and the Municipal Planning Commission.

Councillor Pickard attended the Protective Services Committee, where Ted Zadderey was introduced as Whitecourt's Staff Sergeant.

Deputy Mayor Schlosser had a Whitecourt Heritage Society meeting and noted that they were planning a work bee, along with some refurbishment of some of the buildings in the Park.

Mayor Chichak attended the Protective Services Committee meeting.

21-283 Moved by Deputy Mayor Schlosser

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of Information:

21-284 Moved by Councillor Chauvet

That the following be accepted as information:

- a. Town Accounts – Cheques 75465 – 75669;
- b. May 10, 2021 Letter from Minister of Infrastructure regarding the Water System Upgrades Project;
- c. June 22, 2021 Proclamation from Village of Caroline re Inquiry of Unmarked Mass Graves;
- d. June 22, 2021 – Municipal Candidate Forum October 5, 2021;
- e. June 24, 2021 Town of Ponoka re Impact of COVID-19 on Rural Businesses;
- f. June 29, 2021 Press Release re Fire Ban Issued for the Town of Whitecourt;
- g. June 29, 2021 Press Release re Whitecourt Town Council Update;
- h. June 30, 2021 Press Release re Construction Season has Started in Whitecourt;
- i. July 2, 2021 Press Release re COVID-19 Update for Whitecourt;
- j. July 2, 2021 Land Rights Property Tribunal Decision re Development Permit Appeal 21-024;
- k. July 8, 2021 Town of Rocky Mountain House Re: Cancellation of Household Hazardous Waste Funding;
- l. July 12, 2021 Woodlands County Media Release;
- m. Mayor’s Calendar; and
- n. Council’s Calendar.

- CARRIED UNANIMOUSLY.

Whitecourt Golf & Country Club Debenture Update (Closed Meeting):

21-285 Moved by Councillor Hilts

That the Regular Meeting of Council go into Closed Meeting for the Whitecourt Golf & Country Club Debenture Update per Section 16 of the Freedom of Information and Protection of Privacy (FOIP) Act. Time: 8:01pm.

- CARRIED UNANIMOUSLY.

Intermunicipal Agreements (Closed Meeting):

21-286 Moved by Councillor McAree

That the Regular Meeting of Council go into Closed Meeting for the Intermunicipal Agreements per Section 21 of the Freedom of Information and Protection of Privacy (FOIP) Act. Time: 8:01pm.

- CARRIED UNANIMOUSLY.

21-287 Moved by Mayor Chichak

That Council revert to the Regular Meeting. Time: 9:14pm.

- CARRIED UNANIMOUSLY.

Whitecourt Golf & Country Club Debenture Update

21-288 Moved by Councillor Hilts

That Council accept the Whitecourt Golf & Country Club Debenture Update as information.

- CARRIED UNANIMOUSLY.

Intermunicipal  
Agreements:

21-289 Moved by Councillor Pickard

That Council accept Intermunicipal Agreements as information.

- CARRIED UNANIMOUSLY.

Adjournment:

21-290 Moved by Councillor Chauvet

That the Regular Meeting of Council be adjourned. Time: 9:16pm.

- CARRIED UNANIMOUSLY.



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Mayor



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Chief Administrative Officer