

**MINUTES OF THE ELECTRONIC REGULAR MEETING OF COUNCIL
of the Town of Whitecourt**

held on Monday, January 24, 2022 at the Town Office Large Boardroom

- Present:** Mayor Pickard; Deputy Mayor Schlosser; Councillors Baker, Chauvet, Lanctot, Lapointe, and McAree; Chief Administrative Officer Smyl; and Recording Secretary Grimstad-Davidson.
- Call to Order & Mayor's Address:** The meeting was called to order at 4:00pm; Mayor Pickard presiding.
- Adoption of Agenda:** 22-015 Moved by Councillor Lanctot
That the Agenda be adopted as presented. - CARRIED UNANIMOUSLY.
- Minutes from the January 10, 2022 Regular Meeting of Council:** 22-016 Moved by Councillor McAree
That the Minutes from the January 10, 2022 Regular Meeting of Council be adopted as presented. - CARRIED UNANIMOUSLY.
- Public Input Session:** There were no members of the public wishing to make a presentation.
- Policy 12-024 – Tourism Product Development Grant:** The Chief Administrative Officer introduced the Economic Development Officer to review proposed Policy 12-024 - Tourism Product Development Grant. The Officer stated that the grant would provide support to the tourism sector.
22-017 Moved by Councillor Lanctot
That Council adopt Policy 12-024 – Tourism Product Development Grant as presented. - CARRIED UNANIMOUSLY.
- Policy 31-015 – Temporary Traffic Control Permit (TTCP):** The Chief Administrative Officer noted that further to review at the Policies and Priorities Committee, Policy 31-015 – Temporary Traffic Control Permit (TTCP) was being brought forward for Council's review and adoption.
22-018 Moved by Councillor Chauvet
That Council adopt Policy 31-015 – Temporary Traffic Control Permit (TTCP) as presented. - CARRIED UNANIMOUSLY.
- Bylaw 1551-5 – Fees, Rates and Charges:** The Chief Administrative Officer advised that pursuant to the adoption of Policy 31-015 – Temporary Traffic Control Permit, an amendment was required to allow for the establishment of a new Temporary Traffic Control Permit fee.
22-019 Moved by Deputy Mayor Schlosser
That Council provide first reading of Bylaw 1551-5. - CARRIED UNANIMOUSLY.

22-020 Moved by Councillor Chauvet

That Council provide second reading of Bylaw 1551-5.

- CARRIED UNANIMOUSLY.

22-021 Moved by Councillor McAree

That Council proceed to third and final reading of Bylaw 1551-5.

- CARRIED UNANIMOUSLY.

22-022 Moved by Councillor Lapointe

That Council provide third and final reading of Bylaw 1551-5.

- CARRIED UNANIMOUSLY.

Municipal Law Seminar:

The Chief Administrative Officer noted that similar to the law seminar offerings previously reviewed by Council, Reynolds Mirth Richards Farmer (RMRF) would be hosting legal sessions to highlight current trends with a municipal focus.

22-023 Moved by Councillor Lapointe

That Council Members be authorized to attend the 2022 RMRF Municipal Law Seminars in a virtual format on February 4, 11 or 25, 2022.

- CARRIED UNANIMOUSLY.

Joint Council Workshop:

The Chief Administrative Officer stated that there were two projects currently underway in partnership with Woodlands County and that the consultants would like to provide updates. Woodlands County agreed to host the workshop in its Council Chambers.

22-024 Moved by Deputy Mayor Schlosser

That Council schedule a Joint Workshop with Woodlands County Council on February 23, 2022 at 3:30pm at the Woodlands County Office.

- CARRIED UNANIMOUSLY

Petition:

The Chief Administrative Officer advised that a petition regarding the Restriction Exemption Program at Whitecourt facilities had been electronically delivered to him on December 14, 2021. As Whitecourt does not have a bylaw allowing for electronic submissions of petitions, the petitioner was informed of the requirement to deliver the petition in hard copy; however, no further correspondence was received regarding the petition.

22-025 Moved by Councillor McAree

That Council accept the Petition item as information.

- CARRIED UNANIMOUSLY.

Request for Special Meeting of Council – Culture and Events Centre Project and

The Chief Administrative Officer noted that the Ad Hoc Building Steering Committee would like to present an update on the Culture and Events Centre and information on the proposed public education campaign scheduled to launch in February 2022. It was suggested a Special Meeting of Council be scheduled to allow for this presentation.

Education
Campaign Update:

22-026 Moved by Councillor McAree

That Council schedule a Special Meeting of Council on February 2, 2022 to discuss the Culture and Events Centre Project and Education Campaign Update.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Deputy Mayor Schlosser attended a Policies and Priorities Committee meeting and an arbitration update meeting, along with a Protective Services Committee meeting on behalf of the Mayor.

Councillor Chauvet attended the Trailblazers Fun Ride, Policies and Priorities Committee and Economic Development Committee meetings and online training.

Councillor Baker attended Communities in Bloom, Performing Arts Committee, Fire Smart, Ad-Hoc Building Committee, Policies and Priorities Committee, and Victim Services meetings. She also signed the Oath of Office for Deputy Mayor.

Councillor Lapointe completed online training in Munis101, and attended meetings for the Ad-Hoc Building Steering Committee, Policies and Priorities Committee, and Community Futures Yellowhead East.

Councillor Lanctot attended the Winter Recreation Society, Economic Development Committee and Whitecourt Tourism Committee meetings.

Mayor Pickard updated Council on electric vehicle charging stations and noted that he attended cheque presentations for the Food Bank from West Fraser and with Global Pets for the off-leash dog park. He also participated in an Alberta Provincial Policing Study conference call and a Caribou Task Force meeting.

22-027 Moved by Councillor Lapointe

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of
Information:

22-028 Moved by Deputy Mayor Schlosser

That the following be accepted as information:

- a) Town Accounts – Cheques 77659 – 77993;
- b) December 21, 2021 Email to Councillor Baker re Safe and Healthy Communities Committee;
- c) January 5, 2022 Email to Mayor Pickard re Berland Task Force;
- d) January 7, 2022 Letter of Support from Municipality of Crowsnest Pass re Streamlining Foreign Physician Assessments;
- e) January 7, 2022 Letter of Support from Municipality of Crowsnest Pass re Fast Tracking Immigrant Nurses for Certification in Alberta;
- f) January 11, 2022 Press Release re Council Update;
- g) January 11, 2022 Email from Alberta Minister of Agriculture;
- h) January 13, 2022 Letter from Tofield re Rural Alberta Adolescent Vaccine Program;
- i) January 18, 2022 Letter from Caribou Sub-Regional Task Force - West-Central - Berland Planning Area re Appointment of Mayor Pickard;
- j) Mayor's Calendar; and
- k) Council Calendar.

- CARRIED UNANIMOUSLY.

Closed Meeting:

22-029 Moved by Councillor Chauvet

That Council go into Closed Meeting to discuss Street Name Proposal, per Section 17 of the Freedom of Information and Protection of Privacy (FOIP) Act; Northern Alberta Mayors' Caucus and Intermunicipal Agreements per Section 21 of FOIP. Time 4:34pm.

- CARRIED UNANIMOUSLY.

22-030 Moved by Mayor Pickard

That Council revert to Regular Meeting. Time 5:18pm.

- CARRIED UNANIMOUSLY.

Street Naming Request:

22-031 Moved by Councillor Lapointe

That Council approve the honorary name, "CPL Bartsch Lane" for the portion of 39 Street from 55 Avenue to River Valley Estates; and that the name be added to the existing street name of 39 Street by replacing the street sign located at the corner of 55 Avenue and 39 Street to show both names.

- CARRIED UNANIMOUSLY.

Northern Alberta Mayors' Caucus:

22-032 Moved by Deputy Mayor Schlosser

That Council accept Northern Alberta Mayors' Caucus as information.

- CARRIED UNANIMOUSLY.

Intermunicipal Agreements:

22-033 Moved by Councillor McAree

That Council accept Intermunicipal Agreements as information.

- CARRIED UNANIMOUSLY.

Adjournment:

22-034 Moved by Councillor Chauvet

That the Regular Meeting of Council be adjourned. Time: 5:22pm.

- CARRIED UNANIMOUSLY.



Mayor



Chief Administrative Officer