



DEVELOPMENT PERMIT APPLICATION

(Please PRINT and complete ENTIRE Form)

DEVELOPMENT SITE

Civic Address: _____ Legal Description: Lot: _____ Block: _____ Plan: _____

Land Use District: _____ Existing Use: _____

APPLICANT

Name: _____ Email*: _____

Mailing Address: _____ Postal Code: _____ Phone: _____

**By providing your email address, you are consenting to receive electronic notifications and communications.*

PROPERTY OWNER (If different from above)

Name: _____ Email*: _____

Mailing Address: _____ Phone: _____

I (we) hereby authorize _____ to act on my (our) behalf on matters pertaining to this Development Application and give our permission for _____ to access property information in matters pertaining to this Development Application. I (we) hereby certify that I am (we are) the registered owner(s) of the property that is the subject of this application. I (we) also agree to abide by the guidelines for development as set forth in the Town of Whitecourt's current Land Use Bylaw.

Property Owner(s) Signature: _____ Date: _____

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PROPOSED DEVELOPMENT

Project Description: _____

Value of Construction (do not include lot value): _____ Size (m²): _____

Estimated Start Date: _____ Estimated Completion Date: _____

DECISION ON APPLICATION (FOR OFFICE USE ONLY)

The above application has been approved subject to the following conditions;

1. Prior to issuance of a building permit, the applicant shall provide, from an accredited Safety Codes Officer, a Plan Examination, and upon construction completion, shall provide a Construction Completion Report, as required by the Town of Whitecourt Quality Management Plan. Construction shall not begin until issuance of a building permit by the Town of Whitecourt; with the exception of site preparation work.
2. A Real Property Report prepared by and bearing the seal of an Alberta Land Surveyor, indicating the exact location of the development in relation to all property boundaries, shall be presented to the Development Officer upon construction completion.
3. Payment of the following fees:

Development Permit	\$ _____	Off-Site Levy	\$ _____
Building Permit	\$ _____	Safety Code	\$ _____
Water Meter	\$ _____	Other	\$ _____
4. Applicant is responsible for contacting Alberta One Call (1-800-242-3447); obtaining plumbing, electrical and/or gas permits, and verifying all utilities prior to development.
5. Conditions as listed on the attached sheet or as follows:

REFUSED FOR THE FOLLOWING REASONS:

Date of Decision _____

Date and Issue of this Notice and Permit _____

Development Authority

