

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Whitecourt**
held on Monday, May 9, 2022 at the Forest Interpretive Centre

Present:	Mayor Pickard; Deputy Mayor Baker; Councillors Chauvet, Lanctot, Lapointe, McAree, and Schlosser; Chief Administrative Officer Sml; and Recording Secretary Grimstad-Davidson.
Call to Order & Mayor's Address:	<p>The meeting was called to order at 4:05pm; Mayor Pickard presiding.</p> <p>Mayor Pickard noted that one of the performers at Party in the Park, Don Amero, will also be performing for the Toronto Blue Jays in May. Mayor Pickard also welcomed a member of the Youth Advisory Committee, James Prodaniuk, as an observer to the meeting.</p>
Adoption of Agenda:	<p><u>22-137 Moved by Deputy Mayor Baker</u></p> <p>That the Agenda be adopted as presented.</p> <p style="text-align:right">- CARRIED UNANIMOUSLY.</p>
Minutes from the April 25, 2022 Regular Meeting of Council:	<p><u>22-138 Moved by Councillor Chauvet</u></p> <p>That the Minutes from the April 25, 2022 Regular Meeting of Council be adopted as presented.</p> <p style="text-align:right">- CARRIED UNANIMOUSLY.</p>
Public Input Session:	There were no members of the public wishing to make a presentation.
Visitors and Delegations:	<p>i. Community Futures Yellowhead East;</p> <p>Michelle Jones of Community Futures Yellowhead East (CFYE) was present and reviewed the achievements of CFYE through the past year and outlined some upcoming projects.</p> <p><u>22-139 Moved by Councillor Lapointe</u></p> <p>That Council recognize the presence of Michelle Jones, Manager of Community Futures Yellowhead East.</p> <p style="text-align:right">- CARRIED UNANIMOUSLY.</p> <p>Councillor McAree was called for work and vacated the Council Chambers at 4:39pm and did not return to the meeting.</p>
Business Arising from Visitors and Delegations:	<p>i. Community Futures Yellowhead East;</p> <p><u>22-140 Moved by Councillor Schlosser</u></p> <p>That Council accept the presentation from Community Futures Yellowhead East as information.</p> <p style="text-align:right">- CARRIED UNANIMOUSLY.</p>
2022 Assessment:	The Chief Administrative Officer introduced Town Assessor Mike Krim of Tanmar Consulting Inc., who provided an overview of assessment for Whitecourt. He noted that Whitecourt is comparable to other similar municipalities in the area with regard to assessment growth and loss.

22-141 Moved by Councillor Schlosser

That Council accept the 2022 Whitecourt Assessment Report as information.

- CARRIED UNANIMOUSLY.

Enhancement
Grant Allocation:

Councillor Baker declared a possible conflict as she is a Board Member of Community Lunchbox Society and vacated the Council Chambers. Time 4:54pm.

The Chief Administrative Officer introduced the FCSS Manager to provide further information on the Enhancement Grant Allocations.

The FCSS Manager reviewed the grant allocation process and noted that the Community Services Advisory Board had reviewed and scored the grant applications.

22-142 Moved by Councillor Chauvet

That Council accept the recommendation of the Community Services Advisory Board and allocate \$30,000 from the 2022 Enhancement Grant as follows:

Group	Project	Updated Funding Recommendation
RCL, Branch 44	Darts Program Upgrades	\$3,277.93
Whitecourt Taekwondo	Second Dojang Training Space	\$10,600.50
Whitecourt Golf & Country Club	Driving Range	\$10,056.03
Whitecourt Indigenous Friends Society	Orange Shirt Day Round Dance	\$6,065.54
	Total	\$30,000.00

- CARRIED UNANIMOUSLY.

Councillor Baker returned to the Council Chambers. Time 5:09pm.

Town Hall
Meetings:

The Chief Administrative Officer noted that Council Members were invited to attend the Town Hall meetings being organized by the Youth Advisory Committee at Percy Baxter and Ecole St. Joseph schools.

22-143 Moved by Councillor Lapointe

That Council authorize Council Members to attend the Town Hall Meetings at Percy Baxter Middle School and Ecole St. Joseph School on May 26, 2022.

- CARRIED UNANIMOUSLY.

2022 Spirit of
Youth Award:

The Chief Administrative Officer introduced the FCSS Manager to provide further details on the 2022 Spirit of Youth Award. The Manager noted that 22 nominations were received and a virtual ceremony will be held to recognize the nominees.

22-144 Moved by Councillor Lanctot

That Council accept the 2022 Spirit of Youth Award as information.

- CARRIED UNANIMOUSLY.

2022 Seniors' Week
Activities:

The Chief Administrative Officer advised that Administration was bringing forward the proposed activities planned for Seniors' Week 2022.

22-145 Moved by Councillor Lanctot

That Council recognize June 6-12, 2022 as Seniors' Week, as per Policy 11-008 – Salutes of Special Days/Weeks/Events and/or Proclamations; and

That Council Members be authorized to attend the Rotary Club barbecue on Saturday, June 11, 2022.

- CARRIED UNANIMOUSLY.

The meeting recessed at 5:17pm.

The meeting reconvened at 5:22pm.

Run 4 Fun:

The Chief Administrative Officer noted that the annual Run 4 Fun Event requires a street closure and authorization for a Council Member to attend.

22-146 Moved by Councillor Schlosser

That Council approve the use and closure of a portion of Sunset Boulevard on Saturday, June 4, 2022, from 7:45 – 11:45am; and authorize a Council member to attend the event to deliver an address.

- CARRIED UNANIMOUSLY.

Canadian Owners and Pilots Association National Fly-in Event:

The Chief Administrative Officer advised that Whitecourt Tourism was bringing forward the Canadian Owners and Pilots Association National Fly-in Event and introduced the Economic Development Officer to provide further details. The Officer noted that the event will bring an economic impact to the community, as well as promote the area to visitors from all over.

22-147 Moved by Councillor Lapointe

That Council accept the recommendation by Whitecourt Tourism to support the Canadian Owners and Pilots Association National Fly-in Event and Aviation Exhibition proposed at the Whitecourt Airport for June 23 – 25, 2023 in partnership with Woodlands County, and forward to 2023 budget deliberations.

- CARRIED UNANIMOUSLY.

2022 Site Link Forum:

The Chief Administrative Officer advised that the Town had the opportunity to sponsor a Site Link Forum that would provide an opportunity from site selector professionals to network with economic development professionals, while also highlighting all that Whitecourt has to offer.

22-148 Moved by Councillor Lanctot

That Council accept the 2022 Site Link Forum as information.

- CARRIED UNANIMOUSLY.

Tax Rate Bylaw 1568:

The Chief Administrative Officer noted that as per provincial legislation, the Town must adopt a tax rate levy bylaw and introduced the Director of Corporate Services to provide further information. The Director noted the levies reflect a 2.4% increase in municipal taxes, along with education and seniors requisitions.

22-149 Moved by Councillor Schlosser

That Bylaw 1568 be given first reading.

- CARRIED UNANIMOUSLY.

22-150 Moved by Councillor Chauvet

That Bylaw 1568 be given second reading.

- CARRIED UNANIMOUSLY.

22-151 Moved by Councillor Lapointe

That Council proceed to third and final reading of Bylaw 1568.

- CARRIED UNANIMOUSLY.

22-152 Moved by Councillor McAree

That Bylaw 1568 be given third and final reading.

- CARRIED UNANIMOUSLY.

Planning 101:

The Chief Administrative Officer advised that ratification of Council Members attending the Planning 101 session on April 28 was required.

22-153 Moved by Councillor Lanctot

That Council ratify the attendance of the Mayor and three Councillors at the Planning 101 session hosted by Woodlands County of April 28, 2022.

- CARRIED UNANIMOUSLY.

Alberta
Municipalities
Summer 2022
Municipal Leaders'
Caucus:

The Chief Administrative Officer noted that Alberta Municipalities would be hosting a Summer Leaders' Caucus at various locations in the province in June, with both in person and virtual attendance available.

22-154 Moved by Councillor Schlosser

That Council authorize the Mayor and a Council Member to attend the Summer 2022 Municipal Leaders' Caucus.

Votes in Favour of the Motion: Mayor Pickard, Councillors Chauvet, Lanctot, Lapointe, and Schlosser.

Votes in Opposition of the Motion: Deputy Mayor Baker.

- MOTION CARRIED.

Anthony Gordon
Memorial Golf
Classic:

The Chief Administrative Officer presented an invitation for Council Members to attend the Anthony Gordon Memorial Golf Classic on August 22, 2022.

22-155 Moved by Councillor Chauvet

That Council Members be authorized to participate in the 2022 Anthony Gordon Memorial Golf Classic on Monday, August 22, 2022 at the Whitecourt Golf and Country Club.

- CARRIED UNANIMOUSLY.

Appointment of
Deputy Mayor:

The Chief Administrative Officer indicated that, per the procedural bylaw, a new Deputy Mayor would be appointed to serve from June 1 to November 30, 2022.

22-156 Moved by Councillor Lanctot

That Council appoint Councillor Paul Chauvet to serve as Deputy Mayor from June 1 – November 30, 2022, as recommended by the Mayor.

- CARRIED UNANIMOUSLY.

Whitecourt Library
Appointments:

The Chief Administrative Officer noted that further to the Whitecourt Library’s annual report to the Province, clarification on Board appointments had been requested.

22-157 Moved by Deputy Mayor Baker

That Council confirm the following appointments and terms to the Whitecourt & District Library Board:

<u>Name</u>	<u>Term Expiry</u>
Norm Hodgson	October 23, 2023
Dave Kusch	October 24, 2022
Serena Lapointe	October 24, 2022
Janice Milligan	October 24, 2022
Brigette Moore	October 24, 2022
Faye Myshyniuk	October 28, 2024
Ashley Rose	October 24, 2022

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Lanctot attended meetings for the Whitecourt Mountain Bike Society, Whitecourt Regional Solid Waste Management Authority, and Municipal Planning Commission.

Councillor Schlosser attended the Municipal Planning Commission and a retreat for the Community Services Advisory Board.

Councillor Lapointe attended a Library Board meeting and Planning 101.

Councillor Chauvet attended a Golden Triangle meeting and Whitecourt Regional Solid Waste Management Authority meeting.

Deputy Mayor Baker attended meetings for Party in the Park and Tamarack Health Advisory. She also attended Planning 101 and Victim Services Volunteer Appreciation Night.

Mayor Pickard reported that he had attended meetings for the Whitecourt Regional Solid Waste Management Authority and Youth Advisory Council. He also attended Planning 101, and the Berland River Caribou Task Force.

22-158 Moved by Councillor Lanctot

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of
Information:

Council discussed the letter from the Town of Taber regarding increasing utility fees and requested information on the joint letter previously provided to the Alberta Electric System Operators in 2021.

Council also noted the Letter from the Canadian Association of Municipal Administrators (CAMA), recognizing Chief Administrative Officer Peter Smyl for 30 years of municipal service in a management capacity. Mayor Pickard presented CAO Smyl with a 30-Year Service Pin.

22-159 Moved by Councillor Lanctot

That the following be accepted as information:

- a) Town Accounts – Cheques 79087 – 79255;
- b) March 31, 2022 Letter from CAMA re 30 Year Service Award for Peter Smyl;
- c) April 20, 2022 Press Release re Whitecourt Town Council Update;
- d) April 20, 2022 Letter from Town of Taber to Alberta Utilities Commission re Increasing Utilities Fees;
- e) April 26, 2022 Press Release re Whitecourt Town Council Update;
- f) April 26, 2022 Press Release re Trail Access to Rotary Park Temporary Closure;
- g) April 28, 2022 Letter to municipalities re Endorsement of FCM Resolution - Federal Support for Canadian Consumption of Canadian Oil and Gas Resources;
- h) April 28, 2022 Woodlands Media Release re April 27 County Council Recap;
- i) April 29, 2022 Letter to Alberta Culture re Performing Arts Society Application to Alberta Culture Days 2022 Grant;
- j) May 3, 2022 Press Release re Downtown Carnival Requires Street Closure May 4-9;
- k) May 5, 2022 Joint Letter to Alberta Justice re Alberta Provincial Police Force;
- l) May 4, 2022 Email from Alberta Health Services Community Engagement re May 2022 EMS Update;
- m) Mayor’s Calendar; and
- n) Council Calendar.

- CARRIED UNANIMOUSLY.

Closed Meeting:

22-160 Moved by Councillor Schlosser

That Council go into Closed Meeting to discuss the Intermunicipal Collaboration Framework per Section 21 of the Freedom of Information and Protection of Privacy (FOIP) Act and Chief Administrative Officer Compensation & Evaluation per Sections 17 and 24 of the FOIP Act. Time 6:09pm.

- CARRIED UNANIMOUSLY.

The meeting recessed at 6:09pm.

The meeting reconvened at 6:14pm.

22-161 Moved by Councillor Lanctot

That Council revert to Regular Meeting. Time 7:00pm.

- CARRIED UNANIMOUSLY.

Intermunicipal
Collaboration
Framework

22-162 Moved by Deputy Mayor Baker

That Intermunicipal Collaboration Framework be accepted as information.

- CARRIED UNANIMOUSLY.

Chief
Administrative
Officer
Compensation &
Evaluation

22-163 Moved by Deputy Mayor Baker

That Council accept the Chief Administrative Officer’s 2022 Amending Employment Agreement, effective January 1, 2022.

- CARRIED UNANIMOUSLY.

Adjournment:

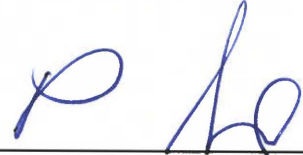
22-164 Moved by Councillor Schlosser

That the Regular Meeting of Council be adjourned. Time: 7:01pm.

- CARRIED UNANIMOUSLY.



Mayor



Chief Administrative Officer



OFFICIAL AFFIRMATION

I, Paul Chauvet, do affirm that I will diligently, faithfully, and to the best of my ability, execute according to the law, the office of Deputy Mayor for the Town of Whitecourt, for the period of June 1 – November 30, 2022.

AFFIRMED BEFORE ME at the Town of)
Whitecourt, in the Province of Alberta)
this 9 day of May, 2022.)
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Tom Pickard
Mayor – Town of Whitecourt



Paul Chauvet