

**MINUTES OF THE ELECTRONIC REGULAR MEETING OF COUNCIL
of the Town of Whitecourt**
held on Monday, February 14, 2022 at the Town Office Large Boardroom

- Present: Mayor Pickard; Deputy Mayor Baker; Councillors Chauvet, Lanctot, Lapointe, McAree and Schlosser; Chief Administrative Officer Smyl; and Recording Secretary Grimstad-Davidson.
- Call to Order & Mayor's Address: The meeting was called to order at 4:00pm; Mayor Pickard presiding.
- Adoption of Agenda: 22-038 Moved by Deputy Mayor Baker
That the Agenda be adopted as presented.
- CARRIED UNANIMOUSLY.
- Minutes from the January 24, 2022 Regular Meeting of Council: 22-039 Moved by Councillor Schlosser
That the Minutes from the January 27, 2022 Regular Meeting of Council be adopted as presented.
- CARRIED UNANIMOUSLY.
- Minutes from the February 2, 2022 Special Meeting of Council: 22-040 Moved by Councillor McAree
That the Minutes from the February 2, 2022 Special Meeting of Council be adopted as presented.
- CARRIED UNANIMOUSLY.
- Public Input Session: The Chief Administrative Officer noted that an email was received from Mr. Joe Boll, 26 Cochrane Road, requesting family swim times be abolished from the Allan & Jean Millar Centre schedule. The email was circulated to Council Members prior to the meeting for review.
22-041 Moved by Councillor Schlosser
That Council forward the email dated February 1, 2022 from Mr. Joe Boll regarding the Family Swim at the Allan & Jean Millar Centre to the Community Services Advisory Board for review.
- CARRIED UNANIMOUSLY.
- Visitors and Delegations: i. Eagle Tower Victim Services Society – 2021 Overview;
The Chief Administrative Officer introduced Tina Prodaniuk, Program Manager for Eagle Tower Victim Services Society. Ms. Prodaniuk provided an overview of activities undertaken by the Society in 2021.
22-042 Moved by Councillor Lanctot
That Council recognize the presence of Tina Prodaniuk, Program Manager for Eagle Tower Victim Services Society.
- CARRIED UNANIMOUSLY.

Business Arising from Visitors and Delegations:

22-043 Moved by Councillor McAree

That Council accept the Eagle Tower Victim Services – 2021 Overview as information.

- CARRIED UNANIMOUSLY.

Emergency Services Annual Reports:

i. RCMP Annual Report;

The Chief Administrative Officer introduced Staff Sergeant Ted Zadderey and Sergeant Matt Clark from the Whitecourt RCMP Detachment to provide a report on 2021 activities and accomplishments.

Staff Sergeant Zadderey provided an overview of the annual 2021 Strategic Performance Plan, and discussed how the Detachment was working to engage the community.

22-044 Moved by Deputy Mayor Baker

That Council accept the 2021 RCMP Whitecourt Municipal Detachment Annual Report as information.

- CARRIED UNANIMOUSLY.

Capital Region Assessment Services Commission – Appointment of Qualified Assessment Review Board Members, Chair and Clerk:

The Chief Administrative Officer noted that as a member of the Capital Region Assessment Review Commission (CRASC), Whitecourt Town Council was required to appoint members, the Chair and Clerk for the Board.

22-045 Moved by Councillor Lapointe

That Council appoint Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles, and Raymond Ralph, for a term ending December 31, 2022 as members of the Assessment Review Board that may from time to time be required to hear assessment-related complaints as permitted in the Municipal Government Act, RSA 2000, M-26; and

That Council appoint Raymond Ralph as the chair for the Local Assessment Review Board and the Composite Assessment Review Board; and

That Council appoint Geryll Amorin as the certified clerk of the Local Assessment Review Board and the Composite Assessment Review Board.

- CARRIED UNANIMOUSLY.

Write Off Uncollectable Utility and Receivable Amounts:

The Chief Administrative Officer stated that in preparation for the 2021 year end audit, Administration reviewed outstanding receivable accounts in arrears to determine if they met the criteria to be written off. He introduced the Director of Corporate Services who provided further information on the process.

22-046 Moved by Councillor Chauvet

That Council authorize Administration to write off uncollectable utility accounts in the amount of \$12,755.38 and an accounts receivable account in the amount of \$26,049.14, and to fund the unbudgeted expenditure of \$28,804.52 from any surplus within the department and/or the GST Partnership for the remaining unfunded balance.

- CARRIED UNANIMOUSLY

Council Workshop:

The Chief Administrative Officer proposed that an additional workshop be scheduled so that Administration could continue to provide Council with information on the 20 Year Capital and Major Maintenance Plan and Financial Reserves.

22-047 Moved by Councillor McAree

That Council schedule an additional Council Workshop Session on February 16, 2022 at 3:30 p.m.

- CARRIED UNANIMOUSLY.

Alberta Municipalities Spring 2022 Municipal Leaders' Caucus:

The Chief Administrative Officer noted that Alberta Municipalities would be hosting the Spring 2022 Municipal Leaders' Caucus on March 9 and 10 in Edmonton.

22-048 Moved by Councillor McAree

That Council authorize the Mayor and two Councillors to attend the Spring 2022 Municipal Leaders' Caucus scheduled for March 9-10, 2022.

- CARRIED UNANIMOUSLY.

2022 Federation of Canadian Municipalities (FCM) Conference:

The Chief Administrative Officer noted that the 2022 Federation of Canadian Municipalities (FCM) Conference was scheduled for June 2-5, 2022 in Regina.

22-049 Moved by Councillor McAree

That Council members be authorized to attend the Annual Federation of Canadian Municipalities (FCM) Conference from June 2-5, 2022 in Regina, Saskatchewan.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Deputy Mayor Baker reported that she attended Communities in Bloom, Emergency Advisory, Children's Festival and Ad Hoc Building Steering Committee meetings. She noted that she attended a number of events related to the Culture & Events Centre public education campaign, as well as a Chamber meeting on behalf of Mayor Pickard. She reported that she also attended an Alberta Municipalities Safe and Healthy Communities Committee meeting.

Councillor Lapointe reported that she attended a number of Ad Hoc Building Steering Committee meetings and activities related to the Culture & Events Centre public education campaign. She also attended Munis 101 training, a Brownlee law seminar, and a Community Futures Yellowhead East meeting.

Councillor McAree reported that he attended a Council workshop, Emergency Advisory Committee meeting, and the Mayor's Roundtable event for the Culture and Events Centre.

Councillor Schlosser reported that he attended Community Services Advisory Board meeting, the Culture & Events Centre Mayor's Roundtable event, and emergency management training.

Councillor Chauvet attended an Economic Development Committee meeting.

Mayor Pickard provided an update on activities of the Youth Advisory Committee, and noted that he attended meetings with the Berland River Caribou Management Committee, and the Landfill Authority. He noted that he met with MLA Long and an Alberta Health Services representative to discuss the Whitecourt Healthcare

Centre, and noted that he was invited to attend the legislature for the provincial budget announcement. He noted his appreciation of the Whitecourt Fire Department for its quick response to a fire at the Scott Safety Centre, and complimented Town staff for their snow and ice control efforts.

Councillor Lanctot noted that he attended a Landfill Authority meeting, Brownlee law seminar, and Economic Development Committee meeting.

22-050 Moved by Councillor Lanctot

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

22-051 Moved by Councillor McAree

That the following be accepted as information:

- a) Town Accounts – Cheques 77994 – 78227 (Council Members to contact the Director of Corporate Services prior to Regular Meeting with any questions regarding Town accounts);
- b) January 22, 2022 Kilt Skate at Scott Safety Centre – February 20, 2022;
- c) January 24, 2022 Press Release re 2022 Online Budget Input Initiative;
- d) January 25, 2022 Letter from Gibbons to Minister Savage re Bill 21;
- e) January 27, 2022 Press Release re Council Update;
- f) February 1, 2022 Letter from Whitecourt Trailblazers re Fat Truck;
- g) February 3, 2022 Woodlands Media Release Council Recap February 2, 2022;
- h) February 4, 2022 Press Release re Arbitrator’s Decision on Intermunicipal Collaboration Framework Between the Town of Whitecourt and Woodlands County Received;
- i) February 4, 2022 Woodlands Media Release – Arbitrator Makes Decision on Intermunicipal Collaboration Framework Between Woodlands County and Town of Whitecourt;
- j) February 9, 2022 Press Release re COVID-19 Update for Whitecourt;
- k) February 9, 2022 Letter from National Police Federation re RCMP Community Engagement Tour;
- l) February 10, 2022 Press Release re Minimal Smoke Damage at Town Facility After Early Morning Fire;
- m) February 10, 2022 Press Release re Snow Crew Postpones Scheduled Snow Clearing to Address Issues Caused by Spring-Like Weather;
- n) Mayor’s Calendar; and
- o) Council Calendar.

- CARRIED UNANIMOUSLY.

22-052 Moved by Councillor McAree

That Council go into Closed Meeting to discuss FCSS Grant Allocations, per Section 16 of the Freedom of Information and Protection of Privacy (FOIP) Act; and Intermunicipal Agreements per Section 21 of FOIP. Time 5:22pm.

- CARRIED UNANIMOUSLY.

Deputy Mayor Baker declared a possible conflict of interest as she is a Director on the Community Lunch Box Society and removed herself from the meeting. Time: 5:25pm.

Deputy Mayor Baker returned to the meeting. Time: 5:34pm.

Items of
Information:

Intermunicipal Agreements:

22-053 Moved by Mayor Pickard

That Council revert to Regular Meeting. Time 6:00pm.

- CARRIED UNANIMOUSLY.

22-054 Moved by Councillor Lapointe

That Council accept Intermunicipal Agreements as information.

- CARRIED UNANIMOUSLY.

Deputy Mayor Baker declared a possible conflict of interest as she is a Director on the Community Lunchbox Society and removed herself from the meeting and did not return. Time: 6:02pm.

FCSS Grant Allocations:

22-055 Moved by Councillor Schlosser

That Council accept the Community Services Advisory Board's recommendation and allocate the 2022 FCSS Grants as follows:

Applicant	Project	Approved Funding
Whitecourt Indigenous Friends Society	2-Day Workshop for Men	\$8,500.00
West Yellowhead Pregnancy Care Centre – Whitecourt Office	Program operations (rent); training for staff and volunteers	\$11,069.70
Community Lunch Box (CLB)	Facility Administration/Volunteer Coordinator, Board/Volunteer training and expenses; volunteer advertising	\$12,451.00
TOTAL		\$32,020.70

- CARRIED UNANIMOUSLY.

Adjournment:

22-056 Moved by Councillor McAree

That the Regular Meeting of Council be adjourned. Time: 6:04pm.

- CARRIED UNANIMOUSLY.

Mayor

Chief Administrative Officer