

**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of the Town of Whitecourt**  
held on Monday, June 27, 2022 at the Forest Interpretive Centre

Present:	Mayor Pickard; Deputy Mayor Chauvet; Councillors Baker, Lanctot, Lapointe, McAree, and Schlosser; Chief Administrative Officer Smyl; and Recording Secretary Grimstad-Davidson.
Call to Order & Mayor's Address:	The meeting was called to order at 4:00pm; Mayor Pickard presiding. Mayor Pickard noted the upcoming Party in the Park on the weekend, commenting that there would be some exciting entertainment provided for the community.
Adoption of Agenda:	<p><u>22-204 Moved by Councillor Lanctot</u></p> <p>That the Agenda be adopted as presented.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Minutes from the June 13, 2022 Regular Meeting of Council:	<p><u>22-205 Moved by Deputy Mayor Chauvet</u></p> <p>That the Minutes from the June 13, 2022 Regular Meeting of Council be adopted as amended by deleting "Party in the Park Sponsorship Dinner" from Deputy Mayor Chauvet's list of events attended in the Councillor Reports item.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Public Input Session:	There were no members of the public wishing to make a presentation.
Visitors and Delegations:	<p>Alberta Environment – Provincial Flood Mapping;</p> <p>The Chief Administrative Officer introduced Jim Choles of Alberta Environment to provide an overview of the now complete Woodlands-Whitecourt Flood Hazard Study. Mr. Choles noted that the Flood Hazard Identification Program (FHIP) aims to identify and understand flood prone areas to reduce flood damages and increase public safety and awareness of flood hazards.</p> <p><u>22-206 Moved by Councillor Schlosser</u></p> <p>That Council recognize the presence of Jim Choles of Alberta Environment &amp; Parks.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Business Arising from Visitors and Delegations:	<p>Provincial Flood Mapping;</p> <p><u>22-207 Moved by Deputy Mayor Chauvet</u></p> <p>That Council accept the presentation from Jim Choles of Alberta Environment as information.</p> <p style="text-align: right;">- CARRIED UNANIMOUSLY.</p>
Economic Development Committee Report:	The Chief Administrative Officer introduced the Economic Development Officer and Chair of the Economic Development Committee Rand Richards to provide the semi-annual Economic Development Committee report. The Chair noted that the Economic Development Committee has its core projects and continues to work closely with Whitecourt Tourism to promote the community.

22-208 Moved by Councillor Schlosser

That Council accept the Economic Development Committee Report as information.

- CARRIED UNANIMOUSLY.

EVentures Project Update:

The Chief Administrative Officer introduced the Economic Development Officer to provide an update on the E Venture partnership for electronic vehicle charging stations for Northwestern Alberta. A federal grant program (ZEVIP) has recently been announced that would provide funding for charging stations in selected communities. A potential location has been identified at the Town parking lot on 52 Avenue.

Councillor McAree arrived at the meeting at 4:52pm.

22-209 Moved by Councillor Schlosser

That Council accept the recommendation from the Economic Development Committee to proceed with the NRCan Zero Emissions Vehicle Infrastructure Program application through E Venture Northwest AB as a partner and provide a site access letter confirming 4923 52 Avenue as the site location for the proposed electric vehicle charging station in Whitecourt.

Votes in Favour of the Motion: Mayor Pickard, Councillors Baker, Lanctot, Lapointe, McAree, and Schlosser.

Votes in Opposition of the Motion: Deputy Mayor Chauvet.

- MOTION CARRIED.

Policy 23-012 – FireSmart Homeowner Incentive Program:

The Chief Administrative Officer advised that the Whitecourt Fire Department was successful in obtaining a grant for FireSmart initiatives that would allow the purchase of a trailer for FireSmart supplies, and to allow for a homeowner grant to implement FireSmart strategies. Policy 23-012 has been prepared for the Homeowner Incentive Program.

22-210 Moved by Councillor Schlosser

That Council accept the recommendation from the Policies and Priorities Committee and adopt Policy 23-012 – FireSmart Homeowner Incentive Program, as amended, by deleting the word “Vitalization” and adding “FireSmart Homeowner Incentive” at the bottom of the grant application form.

- CARRIED UNANIMOUSLY.

Off-Site Levy Annual Report:

The Chief Administrative Officer introduced the Director of Planning and Development to provide an update on the Annual Off-Site Levy review. The Director advised that projects tied to off-site levy rates are reviewed annually, with rates adjusted for completed and upcoming projects, along with cost of living adjustments.

22-211 Moved by Councillor Lanctot

That Council accept the recommendation from the Policies and Priorities Committee and adopt the Off-Site Levy Annual Review: 2022 Report and new proposed Off-Site Levy rates for 2023.

- CARRIED UNANIMOUSLY.

2021 Collision Report:

The Chief Administrative Officer introduced the Director of Planning and Development to provide further information on the 2021 Collision Report.

Councillor McAree left the meeting at 5:08pm.

22-212 Moved by Councillor Lanctot

That Council accept the 2021 Collision Report as information and direct Administration to forward the report to the Protective Services Committee and Alberta Transportation.

- CARRIED UNANIMOUSLY.

The Chief Administrative Officer presented the 20 Year Capital Plan for adoption.

22-213 Moved by Councillor Chauvet

That Council accept the recommendation from the Policies and Priorities Committee and adopt the 2022 Twenty Year Capital and Major Maintenance Plan as presented.

- CARRIED UNANIMOUSLY.

The Chief Administrative Officer advised that a request had been received from two community organizations to enter into the Power+ Program that the Town recently entered into with Alberta Municipalities.

22-214 Moved by Councillor Baker

That Council approve the request for the Whitecourt Golf & Country Club and the Whitecourt Curling Club to join the Town of Whitecourt's Member Master Agreement in the Power+ Program, effective August 1, 2022.

- CARRIED UNANIMOUSLY.

Further to discussion at Council's Planning Session and the June Policies and Priorities Committee meeting, the Chief Administrative Officer noted that the 2022 Strategic Plan was being brought forward for adoption.

22-215 Moved by Councillor Lanctot

That Council accept the recommendation from the Policies and Priorities Committee and adopt the 2022 Strategic Plan as presented.

- CARRIED UNANIMOUSLY.

The Chief Administrative Officer advised that a new Town website and app was launched in May and has received good response from the public.

22-216 Moved by Councillor Lanctot

That Council accept the New Website and App as information.

- CARRIED UNANIMOUSLY.

The Chief Administrative Officer advised that the Stay Application brought by Woodlands County regarding the Arbitration Decision and Intermunicipal Collaboration Framework was dismissed The Chief Administrative Officer noted that a Special Meeting was not required at this time.

22-217 Moved by Councillor Chauvet

That Council accept the Request for Special Meeting of Council as information.

- CARRIED UNANIMOUSLY.

20 Year Capital and Major Maintenance Plan:

Approval for Community Related Organizations to Participate in Energy Program:

2022 Strategic Plan:

New Website and App:

Request for Special Meeting of Council:

Bylaw 1551-6 – Fees, Rates and Charges:

The Chief Administrative Officer brought forth the Fees, Rates and Charges Bylaw 1551-6, which incorporates changes to accommodate concrete disposal and water meter fees.

22-218 Moved by Councillor Schlosser

That Bylaw 1551-6 be given first reading. - CARRIED UNANIMOUSLY.

22-219 Moved by Deputy Mayor Chauvet

That Bylaw 1551-6 be given second reading. - CARRIED UNANIMOUSLY.

22-220 Moved by Councillor Lanctot

That Council proceed to third and final reading of Bylaw 1551-6. - CARRIED UNANIMOUSLY.

22-221 Moved by Councillor Lanctot

That Bylaw 1551-6 be given third and final reading. - CARRIED UNANIMOUSLY.

Whitecourt Firefighters Association Golf Tournament:

The Chief Administrative Officer noted that an invitation for Council to participate in the Whitecourt Firefighters Association Golf Tournament was received.

22-222 Moved by Councillor Lapointe

That Council Members be authorized to participate in the Whitecourt Firefighters Association Golf Tournament on July 29, 2022 at the Whitecourt Golf and Country Club. - CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Lanctot attended the Park Party, Whitecourt Chamber Golf Tournament, Edson Golf Tournament, Pride Event, Party in the Park, and meetings for the Municipal Planning Commission, Whitecourt Tourism, Whitecourt Regional Solid Waste Management Authority and Economic Development Committee.

Councillor Schlosser attended the Party in the Park and Alberta Municipalities Leaders' Caucus.

Councillor Lapointe attended the Party in the Park, Whitecourt Chamber Golf Tournament, and Lemonade Day, along with meetings for Community Futures Yellowhead East (General and Regular meetings), Library Board, Yellowhead Regional Library, and the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee.

Councillor Baker attended the Safe & Healthy Communities, Communities in Bloom, Victim Services meetings. Other events included the Chamber Golf Tournament, Party in the Park, Lemonade Day, and Pride Barbecue.

Deputy Mayor Chauvet attended the Whitecourt Chamber Golf Tournament, Edson Golf Tournament, Whitecourt Regional Solid Waste Management Authority meeting and the Site Finders Conference.

Mayor Pickard attended the Whitecourt Chamber Golf Tournament, Party in the Park, Alberta Municipalities Summer Leaders Caucus, Pride Event, École St. Joseph

School Graduation Ceremonies, Berland Caribou Task Force and the Stay Proceeding. He also attended meetings for Whitecourt Regional Solid Waste Management Authority and the Economic Development Committee

22-223 Moved by Councillor Lapointe

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

22-224 Moved by Deputy Mayor Chauvet

That the following be accepted as information:

- a) Town Accounts – Cheques 79700 – 79857;
- b) June 14, 2022 – Support Letter for Community Lunch Box Community Kitchen CFEP Grant;
- c) Town of Whitecourt 2022 Press Releases:
  - a. June 9 – Portion of Highway 43 Trail – Temporary Closure for Lights Installation;
  - b. June 14 – June 13, 2022 Council Update;
  - c. June 15 – COVID-19 Update;
  - d. June 21 – AJMC Pool Temporary Closure;
- d) Woodlands County 2022 Media Releases and Public Notices:
  - a. June 3 – Fort Assiniboine Bulk Water Station Update;
  - b. June 9 – Woodlands County Council Recap – June 8, 2022;
  - c. June 13 – Log Hauling Activities;
  - d. June 23 – Woodlands County Council Recap – June 22, 2022
- e) Mayor’s Calendar; and
- f) Council Calendar.

- CARRIED UNANIMOUSLY.

The meeting recessed at 5:50pm.

The meeting reconvened at 5:54pm.

22-225 Moved by Councillor Lapointe

That Council go into Closed Meeting to discuss the Ad Hoc Culture & Events Centre Partnership/Sponsorship Committee Package and Guidelines per Section 16 of the Freedom of Information and Protection of Privacy (FOIP) Act; and Intermunicipal Collaboration Framework per Section 21 of the FOIP Act. Time 5:55pm.

- CARRIED UNANIMOUSLY.

22-226 Moved by Mayor Pickard

That Council revert to Regular Meeting. Time 6:27pm.

- CARRIED UNANIMOUSLY.

22-227 Moved by Councillor Lanctot

That Council approve the Ad Hoc Culture & Events Centre Partnership/Sponsorship Package and Guidelines as presented.

- CARRIED UNANIMOUSLY

Items of Information:

Closed Meeting:

Ad Hoc Culture & Events Centre Partnership/Sponsorship Package and Guidelines:

Intermunicipal  
Collaboration  
Framework:

22-228 Moved by Councillor Baker

That Intermunicipal Collaboration Framework be accepted as information.

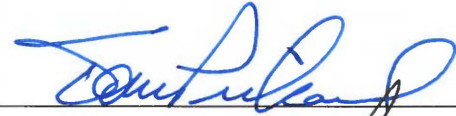
- CARRIED UNANIMOUSLY.

Adjournment:

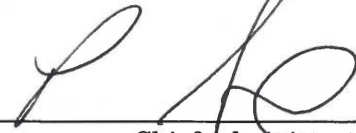
22-229 Moved by Councillor Chauvet

That the Regular Meeting of Council be adjourned. Time: 6:30pm.

- CARRIED UNANIMOUSLY.



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Mayor



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Chief Administrative Officer