

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Whitecourt**  
held on Monday, February 12, 2024 at the Forest Interpretive Centre

Present: Mayor Pickard; Deputy Mayor Chauvet; Councillors Baker, Lanctot, Lapointe, McAree and Schlosser; Acting Chief Administrative Officer Loberg; and Recording Secretary Grimstad-Davidson.

Call to Order & Mayor's Address: The Meeting was called to order at 4:00pm; Mayor Pickard presiding.

Adoption of Agenda: 24-034 Moved by Councillor Lanctot

That the Agenda be adopted as presented. - CARRIED UNANIMOUSLY.

Minutes from the January 22, 2024 Regular Meeting: 24-035 Moved by Councillor Baker

That the Minutes from the January 22, 2024 Regular Meeting be adopted as amended by changing who made Motion 24-028 from "Schlosser" to "Chauvet."  
- CARRIED UNANIMOUSLY

Public Input Session: There were no members of the public wishing to make a presentation.

Visitors and Delegations: i. Whitecourt Minor Ball Association;

The Acting Chief Administrative Officer noted that Chelsey Rowswell and Cam Walt of the Whitecourt Minor Ball Association wished to address Council regarding the Association's program. Chelsey Rowswell, President of Whitecourt Minor Ball Association, noted that the Association was working with Administration to ensure a good working relationship and open lines of communication to make sure that needs are met. She commented that feedback from other communities regarding Whitecourt's facilities was positive. Ms. Rowswell noted that tournaments throughout the summer can bring upwards of 4,000 people to the community. She also noted that registration numbers were growing, and there was interest in adding new teams, including a girls' softball team.

24-036 Moved by Councillor McAree

That Council recognize the presence of Chelsey Rowswell and Cam Walt of the Whitecourt Minor Ball Association. - CARRIED UNANIMOUSLY.

Business Arising from Visitors and Delegations: i. Whitecourt Minor Ball Association;

It was noted that the Minor Ball Association had a meeting scheduled with Town Administration in late February and that, overall, local organizations' requests for improvements to facilities are dealt with through budget requests.

24-037 Moved by Councillor Lanctot

That Council accept the presentation from the Whitecourt Minor Ball Association as information. - CARRIED UNANIMOUSLY.

Capital Region  
Assessment  
Services  
Commission –  
Appointment of  
Qualified  
Assessment Review  
Board Members,  
Chair, and Clerk:

The Acting Chief Administrative Officer noted that the Capital Region Assessment Services Commission required appointment of Board Members and introduced the Director of Corporate Services to provide further information.

24-038 Moved by Deputy Mayor Chauvet

That Council appoint Darlene Chartrand, Sheryl Exley, Tina Groszko, Stewart Hennig, Richard Knowles, Denis Meir and Raymond Ralph, for a term ending December 31, 2024 as members of the Assessment Review Board that may from time to time be required to hear assessment-related complaints as permitted in the Municipal Government Act, RSA 2000, M-26; and

That Council appoint Raymond Ralph as the chair for the local assessment review board and the Composite Assessment Review Board; and

That Council appoint Gerryl Amarin as the certified clerk of the local assessment review board and the Composite Assessment Review Board.

- CARRIED UNANIMOUSLY.

Culture & Events  
Centre Borrowing  
Bylaw 1574:

The Acting Chief Administrative Officer introduced the Director of Corporate Services to review the status of Borrowing Bylaw 1574 for the Culture & Events Centre. The Director advised that no petition was received within the 30 day filing period, final readings of the bylaw can be given.

24-039 Moved by Councillor Schlosser

That Bylaw 1574 be given second reading.

- CARRIED UNANIMOUSLY.

24-040 Moved by Deputy Mayor Chauvet

That Bylaw 1574 be given third and final reading.

- CARRIED UNANIMOUSLY.

Whitecourt Trade  
Fair 2024:

The Acting Chief Administrative Officer noted that the Chamber of Commerce was hosting its annual Trade Fair on May 11 and 12 and that the Town has procured three booths.

24-041 Moved by Councillor McAree

That Council authorize Council members to manage the Town Booth at the Whitecourt Trade Fair 2024 scheduled for May 11 and 12, 2024; and, that Council Members be authorized to attend the Vendor Meet & Greet and Member Mixer on Friday, May 10, 2024, from 7:00 – 10:00pm.

- CARRIED UNANIMOUSLY.

Alberta  
Municipalities/  
FCM Resolutions:

The Acting Chief Administrative Officer advised that Alberta Municipalities and the Federation of Canadian Municipalities have a process for submitting resolutions that provide for an opportunity for the respective associations to lobby the provincial and federal governments on issues that affect municipalities as a whole.

24-042 Moved by Councillor Baker

That Council defer Alberta Municipalities/FCM Resolutions to the February 21, 2024 Council Workshop Strategic Planning Session.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Lanctot attended the meetings for the Economic Development Committee, Municipal Planning Commission, Mountain Bike Association, and the Whitecourt Regional Solid Waste Management Authority.

Councillor Lapointe attended the Whitecourt Library Board and Community Futures Yellowhead East meetings, along with the Yellowhead Regional Library.

Councillor Baker attended a meeting for Health Professionals Attraction & Retention Committee and the Reynolds, Mirth, Farmer, Richards Law Seminar.

Deputy Mayor Chauvet attend a meeting for the Ad Hoc Municipal Development Plan (MDP) and Land Use Bylaw (LUB) Review Advisory Committee.

Mayor Pickard attended a police webinar through Alberta Municipalities, gave an update at the Health Professionals Attraction & Retention Committee, an interview with CHED Radio, and Staff Sergeant Zadderey's Going Away event.

24-043 Moved by Councillor Schlosser

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of Information:

Councillor Lapointe indicated that she wished to bring forward the Community Lunchbox item.

Councillor Baker declared a possible conflict of interest as she is part of the Community Lunchbox organization and vacated Council Chambers. Time 4:40pm.

24-044 Moved by Councillor Lapointe

That Council be authorized to attend the Community LunchBox 20<sup>th</sup> Anniversary Celebration on March 16, 2024.

Votes in Favour of the Motion: Deputy Mayor Chauvet, Councillors Lanctot, Lapointe, McAree and Schlosser.

Votes in Opposition of the Motion: Mayor Pickard.

- MOTION CARRIED.

Councillor Baker returned to the Council Chambers. Time: 4:42pm.

24-045 Moved by Deputy Mayor Chauvet

That the following items be accepted as information:

- a) Town Accounts – Cheques 86889 – 87105;
- b) January 10, 2024 Support Letter for Whitecourt Indigenous Friends Society Grant;
- c) Community Lunchbox January Newsletter;
- d) Town of Whitecourt 2024 Press Releases:
  - i. January 23 – Whitecourt Town Council Update;
- e) Woodlands County 2024 Press Releases:
  - i. January 31 – January 31 Council Recap;
- f) Mayor's Calendar; and
- g) Council Calendar.

- CARRIED UNANIMOUSLY.

Adjournment: 24-046 Moved by Councillor McAree

That the Regular Meeting of Council be adjourned. Time: 4:43pm.

- CARRIED UNANIMOUSLY.

  
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Mayor

  
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Chief Administrative Officer

