

AGENDA

REGULAR MEETING OF COUNCIL
Tuesday, June 11, 2024 at 4:00pm
Forest Interpretive Centre Council Chambers

Present: Mayor Pickard; Deputy Mayor Lanctot; Councillors Baker, Chauvet, Lapointe, McAree, and Schlosser; CAO Smyl; Recording Secretary Grimstad-Davidson.

1. Call to Order and Mayor's Address:
2. Adoption of Agenda:
3. Minutes from the May 27, 2024 Regular Meeting of Council:
4. Public Input Session:
5. Canada Day Events:
6. 55 Avenue Concrete Rehabilitation Phased Plan:
7. Asset Management Implementation Plan – Consultant Selection:
8. Councillor Reports:
9. Items of Information:
10. Land Sale – Portion of SE & SW ¼ 32-59-11-W5th (Closed Meeting):
(Section 16 of the Freedom of Information and Protection of Privacy (FOIP) Act)
11. Joint Use & Planning Agreements (JUPAs) Update (Closed Meeting):
(Section 21 of the Freedom of Information and Protection of Privacy (FOIP) Act)
12. Community Rail Advocacy Alliance (Closed Meeting):
(Section 16 and 21 of the Freedom of Information and Protection of Privacy (FOIP) Act)

13. Intermunicipal Collaboration Framework (Closed Meeting):
(Section 21 of the Freedom of Information and Protection of Privacy (FOIP) Act)

14. CAO Evaluation (Closed Meeting):
(Section 19 of the Freedom of Information and Protection of Privacy (FOIP) Act)

15. Adjournment:

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Whitecourt**
held on Monday, May 27, 2024 at the Forest Interpretive Centre

Present: Mayor Pickard; Councillors Baker, Chauvet, Lapointe, McAree, and Schlosser; Acting Chief Administrative Officer Barney; and Recording Secretary Gallant.

Absent: Deputy Mayor Lanctot.

Call to Order & Mayor’s Address: The Meeting was called to order at 4:00pm; Mayor Pickard presiding.

Adoption of Agenda: 24-154 Moved by Councillor Lapointe
That the Agenda be adopted as amended by accepting the updated information for Item 10 – Tourism Enhancement Grant Program Application.
- CARRIED UNANIMOUSLY.

Minutes from the May 13, 2024 Regular Meeting: 24-155 Moved by Councillor McAree
That the Minutes from the May 13, 2024 Regular Meeting be adopted as presented.
- CARRIED UNANIMOUSLY.

Public Input Session: There were no members of the public wishing to make a presentation.

2024 Enhancement Grant Allocation: The Acting Chief Administrative Officer introduced the Manager of Arts, Culture and Recreation and the Chair of the Community Services Advisory Board to provide information on the grant program and allocation recommendations from the Board.

24-156 Moved by Councillor Baker

That Council accept the recommendation of the Community Services Advisory Board and allocate \$30,000 from the 2024 Enhancement Grant as follows:

| Group | Project | Funding Allocation |
|---|-------------------------------------|--------------------|
| The Woodchuckers – Whitecourt Cornhole League | Scoring Towers | \$1,440.00 |
| Whitecourt Indigenous Friends Society | National Truth & Reconciliation Day | \$8,144.02 |
| Whitecourt Minor Baseball Association | Diamond and Equipment Enhancement | \$6,894.18 |
| Whitecourt Slo-Pitch Association | Graham Acres Diamond Additions | \$13,521.80 |
| | Total | \$30,000.00 |

Votes in Favour: Mayor Pickard; Councillors Baker, Lapointe, McAree and Schlosser.

Votes in Opposition: Councillor Chauvet.

- MOTION CARRIED.

Policy 23-005 – Emergency Response Vehicle Operations: The Acting Chief Administrative Officer noted that the proposed policy was reviewed and recommended for adoption by the Policies and Priorities Committee, and introduced the Director of Community Safety to provide further information. The

Director noted that, if approved, Peace Officers would complete necessary additional training prior to the policy being implemented.

24-157 Moved by Councillor McAree

That Council accept the recommendation of the Policies and Priorities Committee and adopt Policy 23-005 – Emergency Vehicle Response Operations as presented.

- CARRIED UNANIMOUSLY.

Policy 23-012 –
FireSmart Home
Incentive Program:

The Acting Chief Administrative Officer noted that the proposed policy was reviewed and recommended for adoption by the Policies and Priorities Committee, and introduced the Director of Community Safety to provide further information. The Director noted that the Fire Department recorded a significant increase in requests for home assessments due to the rebate program.

24-158 Moved by Councillor Schlosser

That Council accept the recommendation of the Policies and Priorities Committee and adopt Policy 23-012 – FireSmart Home Incentive Program as presented.

- CARRIED UNANIMOUSLY.

Policy 23-016 –
Body Worn
Cameras and In-
Car Video Systems:

The Acting Chief Administrative Officer noted that the proposed policy was reviewed and recommended for adoption by the Policies and Priorities Committee, and introduced the Director of Community Safety to provide further information. The Director noted that the policy, if approved, would be forwarded to the Provincial Peace Officer Program.

24-159 Moved by Councillor Baker

That Council accept the recommendation of the Policies and Priorities Committee and adopt Policy 23-016 Body Worn Cameras and In-Car Video Systems as presented.

- CARRIED UNANIMOUSLY.

2024 Sport Hosting
Program
Application:

The Acting Chief Administrative Officer introduced the Economic Development Officer who noted that the Economic Development Committee recommended Council allocate \$3,500 to the Whitecourt Blue Dolphins for a provincial swim meet on June 8, 2024 as part of the Sports Hosting Program.

24-160 Moved by Councillor Lapointe

That Council accept the Economic Development Committee’s recommendation to allocate \$3,500 from the 2024 Sports Hosting Program to Whitecourt Blue Dolphins for the Whitecourt Provincial Swim Meet being held on June 8, 2024.

- CARRIED UNANIMOUSLY.

Tourism
Enhancement
Grant Program
Application:

The Acting Chief Administrative Officer introduced the Economic Development Officer who noted that the Economic Development Committee recommended Council allocate \$5,200 to the Whitecourt Isga Tourism Association for the development of a Tee-Pee Village. The grant funding would assist with marketing initiatives.

24-161 Moved by Councillor Baker

That Council accept the Economic Development Committee’s recommendation that \$5,200 be allocated to the Whitecourt Isga Tourism Association to support the Tee-Pee Village project from the Whitecourt Tourism Enhancement Grant Program.

- CARRIED UNANIMOUSLY.

Tandem Truck Purchase:

The Acting Chief Administrative Officer reported that in 2023, the Infrastructure Department provided an Advanced Contract Award Notice through Alberta Purchasing Connection (APC) that they intended to participate in buying group procurement through Canoe Procurement Group of Canada. The Department then worked with the proposals from the successful vendor from Canoe to design and obtain a final quote for the unit and attachments.

24-162 Moved by Councillor McAree

That Council accept the proposal from Commercial Truck Equipment Co. to supply a 2024 Freightliner Model 114SD and attachments for a cost of \$345,552 plus GST.

- CARRIED UNANIMOUSLY.

Council Meeting Date:

The Acting Chief Administrative Officer noted that several Councillors would be attending the upcoming Federation of Canadian Municipalities Conference, and recommended that the June 10, 2024 Regular Meeting be rescheduled to June 11, 2024 to allow Council members to attend.

24-163 Moved by Councillor Chauvet

That Council reschedule the regularly scheduled meeting date on June 10, 2024 to June 11, 2024.

- CARRIED UNANIMOUSLY.

Whitecourt Firefighters Association Golf Tournament:

The Acting Chief Administrative Officer noted that an invitation was received for Council to participate in the Whitecourt Firefighters Association Golf Tournament on June 28, 2024.

24-164 Moved by Councillor McAree

That Council Members be authorized to participate in the Whitecourt Firefighters Association Golf Tournament on Friday, June 18, 2024 at the Whitecourt Golf and Country Club.

- CARRIED UNANIMOUSLY.

Councillor Reports:

Councillor Lapointe reported that she attended meetings for the Policies and Priorities Committee and Library Board. She also participated in a planning session for Community Futures Yellowhead East, and attended the Spirit of Youth Awards Ceremony.

Councillor McAree reported that he also attended the Policies and Priorities Committee meeting.

Councillor Baker attended a Communities in Bloom Committee meeting and provided an update on Committee activities. She also attended the Spirit of Youth Awards Ceremony.

Councillor Chauvet reported that he attended meetings for the Economic Development Committee and the Policies and Priorities Committee.

Mayor Pickard noted that he had met with the Community Rail Advocacy Alliance and that representatives of the Alliance would be attending the upcoming Federation of Canadian Municipalities Conference. He also attended meetings for the Economic Development Committee, Policies and Priorities Committee, and Business Support Network. He also met with the Alberta representative to China, along with the CAO and Economic Development Officer to discuss economic development opportunities, and attended the Spirit of Youth Awards Ceremony and Children’s Festival.

24-165 Moved by Councillor Schlosser

That Council accept the Councillor Reports as information.

- CARRIED UNANIMOUSLY.

Items of
Information:

24-166 Moved by Councillor Chauvet

That the following items be accepted as information:

- a) Town Accounts – Cheques 88148 – 88306;
- b) May 15, 2024 Letter from Yubetsu re Upcoming Visit;
- c) Town of Whitecourt 2024 Press Releases:
 - i. May 16 – Whitecourt Town Council Update;
 - ii. May 23 – Pumphouse Trail Closed Starting May 24, 2024;
- d) Woodlands County 2024 Press Releases:
 - i. May 10 – 2024 Woodlands County Property Tax Rate;
- e) Mayor’s Calendar; and
- f) Council Calendar.

- CARRIED UNANIMOUSLY.

The meeting recessed. Time: 4:34pm

The meeting reconvened. Time: 4:36pm

Council Committee
Appointments:

24-167 Moved by Councillor Schlosser

That Council go into Closed Meeting to discuss the Council Committee Appointments per Sections 17 of the Freedom of Information and Protection of Privacy (FOIP) Act. Time: 4:37pm.

- CARRIED UNANIMOUSLY

24-168 Moved by Mayor Pickard

That Council revert to the Regular Meeting. Time: 4:40pm.

- CARRIED UNANIMOUSLY

24-169 Moved by Councillor Lapointe

That Council appoint Brett Lemay to a three-year term to the Subdivision and Development Appeal Board, with a term to expire in October 2027.

- CARRIED UNANIMOUSLY

Adjournment: 24-170 Moved by Councillor Chauvet

That the Regular Meeting of Council be adjourned. Time: 4:41pm.

- CARRIED UNANIMOUSLY.

Mayor

Chief Administrative Officer

DRAFT



Council Meetings Public Input Session: Terms of Reference

The purpose of the Public Input Session is to provide a venue that allows community members the opportunity to voice opinions and to bring attention to pertinent local issues. Council may ask for clarification regarding matters presented by public members, however, this session is not intended as a forum for debate.

1. Members of the public wishing to address Council are asked to complete the sheet available at the delegation table with their name, address and topic they will be addressing.
2. The public member shall begin comments by stating their name.
3. Public members shall direct comments to the Mayor/Chair.
4. Each public member shall have two minutes to speak as a maximum; however, the Mayor/Chair may reduce time allotments per speaker depending on the number of public members wishing to speak at each meeting.
5. Public members are not permitted to discuss matters that include personnel, legal matters, land issues, or other items included in Section 16 to 29 of the Freedom of Information and Protection of Privacy (FOIP) Act. Items pertaining to a scheduled Public Hearing or appeal will also not be permitted for discussion during the Public Input Session, and will be referred to the scheduled hearing or appeal.
6. Public members cannot discuss matters that are already included as items on the agenda for that meeting unless permission is granted by the Mayor/Chair.
 - a. The Mayor/Chair will not allow discussion on agenda items that are time sensitive in nature, or items that have previously been deferred.
 - b. If a public member is permitted to speak on a matter that is an item on that meeting agenda, and the presentation provides new information which could result in a different course of action, the item will be deferred to a future meeting.
7. Public Input Session issues shall be either:
 - a. accepted as information,
 - b. referred to Administration for further information, or
 - c. deferred for further discussion.

We appreciate your comments and Council thanks you for your input.



REQUEST FOR DECISION

Date: June 6, 2024
Meeting: June 11, 2024 Regular Meeting of Council
Originated by: Jaimee Sutton, Recreation Coordinator
Title: CANADA DAY EVENTS

PROPOSAL AND BACKGROUND:

Council will be hosting a pancake breakfast as part of the Canada Day celebrations. Councillors, supported by staff, are asked to be on hand to flip pancakes and serve breakfast, which is scheduled from 9:00am to 11:00am, at the Whitecourt Seniors Circle on Monday, July 1. The singing of O Canada and giving out cupcakes is scheduled for 4:00pm in Festival Park.

Information detailing the day's events are attached for Council's information.

REFERENCES:

Canada Day 2024 Events Poster – attached

BENEFITS/DISADVANTAGES AND OPTIONS:

The goal of this event is to bring the community together and allow Councillors the opportunity to mingle and celebrate Canada Day within our community.

COST AND SOURCE OF FUNDING:

2024 Budget

COMMENTS:

Various activities are scheduled throughout the day, with entertainment in the early evening, followed by fireworks.

RECOMMENDATION:

That Council Members be authorized to participate in the July 1, 2024 Canada Day Celebration.

APPROVAL:

Department Director:

CAO:



CANADA DAY 2024

FÊTE DU CANADA

MONDAY / LUNDI

JULY 1

1ER JUILLET

FUN FAMILY ACTIVITIES
ALL DAY LONG

Journée remplie d'activités
amusante pour toute
la famille

PANCAKE BREAKFAST / Déjeuné de crêpes

9AM-11AM » SENIORS CIRCLE

Hosted by Whitecourt Town Council

TRIPLES CO-ED SAND VOLLEYBALL TOURNAMENT /

Triple tournoi mixte de volleyball sable

10AM » FESTIVAL PARK

Pre-register your team at the Allan & Jean Millar Centre by
calling 780-778-3637 or online at <https://rec.whitecourt.ca>.

CRIB TOURNAMENT / Tournoi de crible

1PM » SENIORS CIRCLE

FAMILY FUN / Plaisir pour toute la famille

2PM-6PM » FESTIVAL PARK

Face Painting, Live Entertainment, Inflatables,
Crafts, Kids Carnival

SINGING OF O'CANADA & CUPCAKES /

Chant d'O'Canada & petits gateaux

4PM » FESTIVAL PARK

LIVE MUSIC / musique

6PM-11:15PM » FESTIVAL PARK

LIVE
ENTERTAINMENT
SPECTACLES SUR SCÈNE
STARTS AT 2PM AT FESTIVAL PARK



HEADLINER

HILLSIDE OUTLAWS

LIVE MUSIC MUSIQUE
6PM UNTIL THE FIREWORKS

FIREWORKS / Feux d'artifices

11:15PM » FESTIVAL PARK

Whitecourt



Canada



REQUEST FOR DECISION

Date: June 7, 2024
Meeting: June 11, 2024 Regular Meeting of Council
Originated by: Juan Grande, Manager of Infrastructure Services
Title: 55 AVENUE CONCRETE REHABILITATION PHASED PLAN

PROPOSAL AND BACKGROUND:

Street Improvement Program and Pavement Management System - Over the past few years, the Town of Whitecourt has increased the scale of concrete repair and replacement as a part of the Street Improvement Program. To extend the life of the roadway section identified in the Pavement Management System, all major concrete and asphalt upgrades are scheduled at the same time.

Concrete Replacement - The Town currently replaces 30% of the concrete for the roadways marked for restoration by the Pavement Management System. This strategy has been effective in maintaining the service level of the concrete infrastructure, although there are instances where the conditions of the pavement and concrete significantly differ and either the concrete or pavement replacement must be accelerated.

Condition of 55 Avenue - The pavement on 55 Avenue (between 41 Street and Mink Creek Road) is generally in a satisfactory state and doesn't require rehabilitation or re-surfacing for about 15 years. However, the curb and gutters along this stretch have significantly deteriorated, posing an immediate risk of prematurely damaging the pavement and reducing the overall roadway condition.

To prevent further damage and improve sidewalk condition, it is recommended that the concrete along 55 Avenue (between 41 Street and Mink Creek Road) be replaced ahead of the asphalt resurfacing.

REFERENCES:

Map of 55 Avenue Sidewalk Reconstruction – attached

BENEFITS/DISADVANTAGES AND OPTIONS:

Following sidewalk and drainage inspections, the sidewalk along 55 Avenue, between 41 Street and Mink Creek Road, must be fully removed and reconstructed. This will allow drainage and sidewalk condition to be improved and will rectify any deterioration at the sidewalk joints.

Completing a full removal and reconstruction also allows the sidewalks to be replaced with a more modern roll faced curb, in compliance with the current Municipal Design Standards. This style of sidewalk is less steep than the existing roll faced sidewalk and easier for vehicles access driveways.

The comprehensive reconstruction work is scheduled to span four years, enabling a balanced distribution of cost and construction efforts. This phased plan ensures cost-effectiveness and reduces inconvenience of access to driveways and approaches.

| Year | Location | Value |
|--------------|---|---------------------|
| Year 1 | Torgerson Dr to 39 St (South Sidewalk) | \$119,255.00 |
| Year 2 | 39 St to 41 Street (South Sidewalk, Including Swales) | \$108,071.25 |
| Year 3 | Mink Creek Road to Atkinson Crescent (North Sidewalk) | \$100,044.25 |
| Year 4 | Atkinson Crescent to end (North Sidewalk) | \$152,523.83 |
| TOTAL | | \$479,894.33 |

COST AND SOURCE OF FUNDING:

Year 1 (2024) - \$25,092 Local Government Fiscal Framework (LGFF) grant and the balance of \$94,163 from the Street Improvement Reserve

Future years of the project will be included in Street Improvement Program Grant Funding.

COMMENTS:

The 55 Avenue Sidewalk Rehabilitation shall be incorporated into the 20-Year Capital Plan.

RECOMMENDATION:

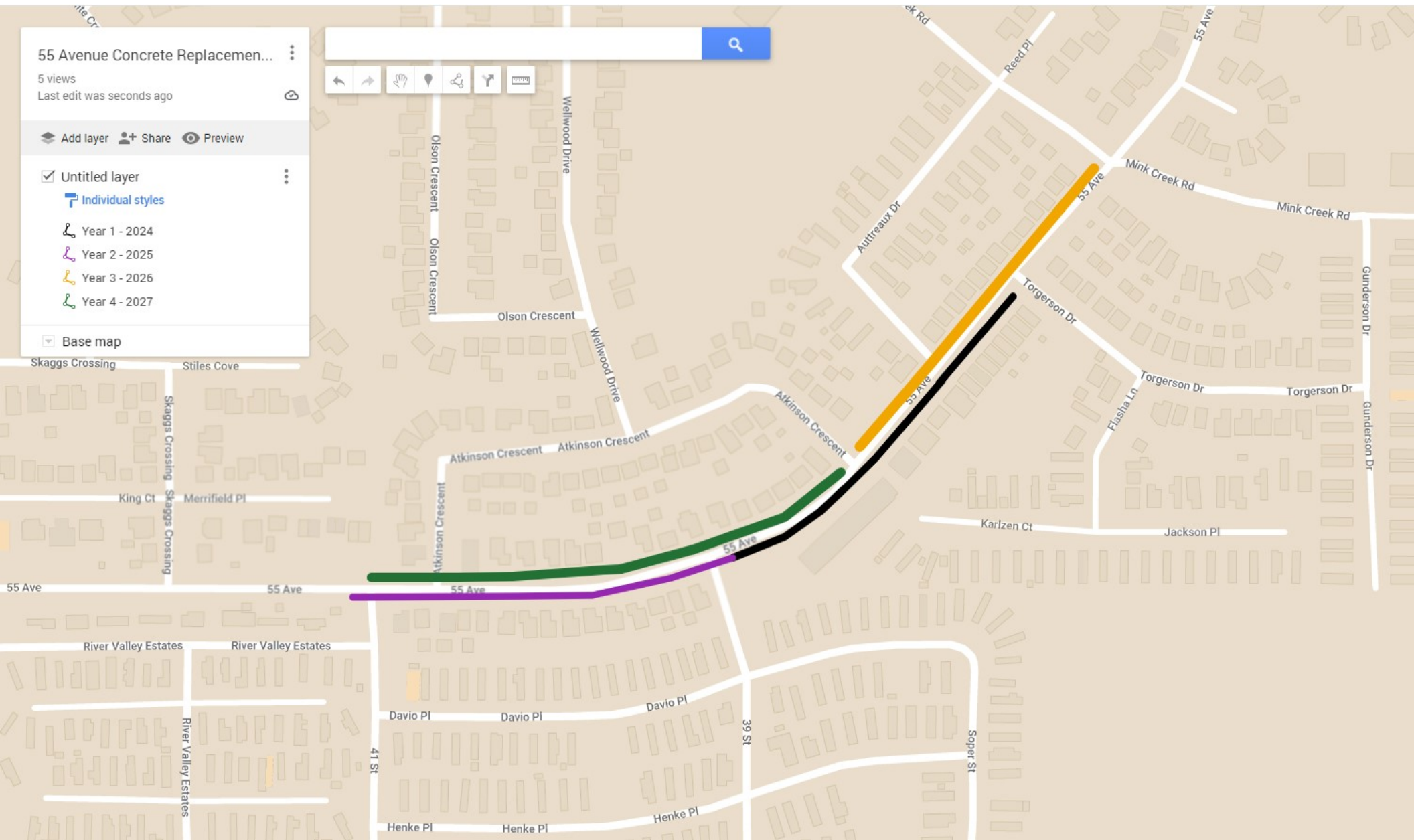
That Council authorize Year 1 of the 55 Avenue Sidewalk Rehabilitation Phased Plan to proceed with funding of \$25,092 from the Local Government Fiscal Framework (LGFF) grant and \$94,163 from the Street Improvement Reserve.

APPROVAL:

Department Director:

CAO:

Handwritten signature in blue ink, appearing to read "P Smyl".





REQUEST FOR DECISION

Date: June 7, 2024
Meeting: June 11, 2024 Regular Meeting of Council
Originated by: Jennine Loberg, Director of Planning and Development
Title: **ASSET MANAGEMENT IMPLEMENTATION PLAN - CONSULTANT SELECTION**

PROPOSAL AND BACKGROUND:

An Asset Management Implementation Plan was completed in 2023 that provided a long term strategy and framework to further enhance the Town's asset management systems. The Asset Management Implementation Plan proposed to phase this work over a four-year horizon.

The first phase of the 4-year implementation plan was approved as part of the 2024 budget. This work includes the completion of the Town's asset inventory, update of the Town's GIS database, creation of asset performance criteria, and review of asset management software options. Future phases of the AMIP will include:

- a. Purchase of Asset Management Software,
- b. External assistance to set up the asset management systems, develop procedures, train staff, and assist with level of service (LOS) computation and lifecycle analysis optimization.

A Request for Proposals (RFP) was issued to seek consulting services to assist the Town with completing the next phases of the Asset Management Implementation Plan. This included consulting services beyond just the first phase to gauge pricing and seek options that may allow the Town to have a single consultant throughout the four-year implementation period. Specifications in the RFP required that all work tasks be broken out in separate line items such that the Town could select only those tasks desired or that budget would allow for.

The RFP was advertised on the Alberta Purchasing Connection as well as the Town website to solicit consulting services. A total of three proposals were received and scored by Town Administration based on the RFP criteria:

| Criteria | Points |
|-------------------|----------------|
| Technical Quality | 20 Pts |
| Expertise | 25 Pts |
| Experience | 25 Pts |
| Price | 20 Pts |
| Timeline | 10 Pts |
| TOTAL | 100 Pts |

After Administration's review, the following scores were allocated to each of the firms:

| Consulting Firm | Total Points | Total Price |
|---------------------|--------------|-------------|
| Asset Strategy Inc. | 60 | \$307,665 |
| Ehan Engineering | 65 | \$343,350 |
| Pillar Systems | 90 | \$129,940 |

REFERENCES:

- Request for Proposals
 - Proposals
-

BENEFITS/DISADVANTAGES AND OPTIONS:

All three firms have the expertise and ability to complete the work. The work plan proposed by Pillar Systems had the best understanding of the Town's needs and current culture and organizational framework. The past experience of Pillar Systems was also the most closely aligned with the work that the Town is looking to undertake. Projects were very similar in size and nature, and all completed successfully with positive comments from each of the corresponding municipalities.

Pillar Systems' proposal places much more emphasis on the work that the Town's Asset Manager will handle; however their proposal includes training and oversight of this work. This allowed Pillar Systems to keep their costs lower and is felt to bring additional value to the long term sustainability of the Town's Asset Management program by having the Town's Asset Manager involved at the onset and trained in all aspects of the work. It also allows consistency for the Town to work through its entire four-year asset implementation plan with a single consultant.

All three proposals also include some of the work anticipated in future phases of the Asset Management Implementation Plan. This includes developing procedures, training staff, and assisting with level of service (LOS) computation and lifecycle analysis optimization.

The proposals do not include costs for any purchase or set up of software, training on the software, or any data conversion that might be required based on the software the Town chooses. These costs will be brought back for future budget consideration once Administration has worked through the process to determine which software systems will work for our organization.

COST AND SOURCE OF FUNDING:

The 2024 Budget includes \$126,000 from the GST Partnership Reserve.

COMMENTS:

Asset management helps municipalities manage municipal infrastructure assets and make better investment decisions. There is a financial net-benefit to ratepayers when a municipality's infrastructure is sustainable over time. It also helps reduce risks to provide reliable and affordable services and a high quality of life to our residents.

It is anticipated that future provincial and federal grants will be contingent on a municipality having a formal asset management program in place.

RECOMMENDATION:

That Council award the Asset Management Implementation Plan project consulting services to Pillar Systems in the amount of \$129,940 plus GST, with funding from the GST Partnership Reserve.

APPROVAL:

Department Director:

CAO:





REQUEST FOR DECISION

Date: June 6, 2024
Meeting: June 11, 2024 Regular Meeting of Council
Originated by: Wendy Grimstad-Davidson, Executive Assistant
Title: COUNCILLOR REPORTS

PROPOSAL AND BACKGROUND:

Council Members report to co-Members regarding issues and decisions made on the various Boards and Committees on which they serve.

| Councillor Name | Committee |
|-----------------|--|
| Tara Baker | Canfor Public Advisory Committee Communities in Bloom Community Services Advisory Board (Alternate) Emergency Advisory Committee Safe & Healthy Communities (Alberta Municipalities) Subdivision and Development Appeal Board (Alternate) Whitecourt FireSmart Working Group Eagle Tower Victim Services Board of Directors Lac Ste. Anne Foundation (Alternate) Tamarack Health Advisory Council Whitecourt Airport Advisory Committee (Alternate) Whitecourt Regional Forest Advisory Committee Whitecourt & Woodlands Performing Arts Society |
| Paul Chauvet | Economic Development Committee Subdivision and Development Appeal Board Ad Hoc MDP/LUB Review Advisory Committee Capital Region Assessment Services Commission Golden Triangle Trail Partnership Committee Lac Ste. Anne Foundation Whitecourt Regional Solid Waste Management Authority |
| Braden Lanctot | Canfor Public Advisory Committee (Alternate) Council Compensation Committee Economic Development Committee Municipal Planning Commission Protective Services Committee Whitecourt Airport Advisory Committee Whitecourt Mountain Bike Association Whitecourt Regional Solid Waste Management Authority Whitecourt & Woodlands Winter Recreation Park Society |
| Serena Lapointe | Joint Liaison Committee Subdivision and Development Appeal Board (Alternate) Whitecourt Library Board Youth Advisory Committee Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm. Community Futures Yellowhead East Yellowhead Regional Library |

| | |
|-----------------|---|
| Bill McAree | Council Compensation Committee Emergency Advisory Committee Municipal Planning Commission (Alternate) Protective Services Committee Whitecourt Regional Solid Waste Management Authority (Alt.) |
| Tom Pickard | Council Compensation Committee Economic Development Committee Joint Liaison Committee Protective Services Committee Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm. Chamber of Commerce Liaison/Board of Directors Northern Alberta Elected Officials Caucus Northern Alberta Mayors and Reeves Caucus Whitecourt Airport Advisory Committee Whitecourt Business Support Network Whitecourt & District Health Partnership Team Whitecourt Regional Solid Waste Management Authority |
| Derek Schlosser | Community Services Advisory Board Health Professionals Attraction and Retention Committee Joint Liaison Committee Municipal Planning Commission Youth Advisory Committee Ad Hoc Culture & Events Centre Partnership/Sponsorship Comm. Ad Hoc MDP/LUB Review Advisory Committee Whitecourt Heritage Society |

REFERENCES:

- Youth Advisory Council – April 23, 2024

BENEFITS/DISADVANTAGES AND OPTIONS:

Council Members keep other Members up to date on all aspects of Town business and dealings.

COST AND SOURCE OF FUNDING:

N/A

COMMENTS:

N/A


RECOMMENDATION:

That Council accept the Councillor Reports item as information.

APPROVAL:

Department Director:

CAO:



**MINUTES OF THE REGULAR MEETING OF THE
Youth Advisory Committee**
held on Tuesday, April 23, 2024
Allan & Jean Millar Centre in the
Crown & Anchor Pub Meeting Room 4:00 p.m.

| | |
|---|---|
| Present: | Councillor D. Schlosser, Councillor S. Lapointe, L. Boudreau, L. Glidden, B. Holloway, D. Holloway, K. Jeon, K. Johnson; C. Lai, A. Lapointe, K. Steinke, Youth Development Coordinator E. Harper, Recording Secretary K. Grywacheski. |
| Absent: | E. Lanoue |
| Call to Order and Designation of Chair: | The Meeting was called to order at 4:01 p.m. by E. Harper with L. Boudreau presiding as Chair. |
| Adoption of Agenda: | Item 7. d) Children's Festival was added to the agenda. Item 9. a) Swag was added to the agenda <u>24-021 Moved by D. Schlosser</u> That the Agenda be adopted as amended. <p style="text-align: right;">- CARRIED.</p> |
| Adoption of Minutes from March 5, 2024: | <u>24-022 Moved by C. Lai</u> That the Minutes from the March 5, 2024 Regular Meeting of the Youth Advisory Committee be adopted as presented. <p style="text-align: right;">- CARRIED.</p> |
| Committee Expectations Review: | The Youth Development Coordinator reviewed Committee member requirements: <u>24-023 Moved by A. LaPointe</u> That the Committee Expectations Review item be accepted as information. <p style="text-align: right;">- CARRIED</p> |
| Strategic Goals Update: | Intergenerational Events History Sharing - June 5 at Percy Baxter School from 10:50-11:40 a.m. <ul style="list-style-type: none"> - Seniors will talk about their history and give students opportunities to ask questions. - Set up and take down will be required. Committee members were asked to create questions to ask the seniors. - Committee members who attend Percy Baxter will speak to their teachers about attending the event. Cooking Contest - June 6 at the Seniors Circle from 5:00-8:00 p.m. <ul style="list-style-type: none"> - Youth will pair up with a senior and prepare a chili dish and dessert off-site - Committee members will assist with blind judging at the Seniors Circle. - Afterwards all participants will be invited to share all the food together. Community Wide Pool Party Event - May 3 from 7:00-9:00 p.m. <ul style="list-style-type: none"> - Grades 6-12. for grades 6-12. - A. Lapointe reviewed the activities and plans for the event. - Sponsors have been secured and posters are available to post around the community and on the Youth Advisory Instagram page. |

- The Youth Development Coordinator will inquire about Town of Whitecourt beach balls.

24-024 Moved by L. Glidden

That the Strategic Goals item be accepted as information.

- CARRIED

Town Hall Update:

The Town Hall was scheduled for Monday, May 13 from 9:00am-12:00pm. Percy Baxter will begin at 9:00 a.m. and Ecòle St. Mary at 11:00 a.m. with each session expected to last 40-50 minutes. Ecòle St. Mary requested the focus be on youth leadership instead of municipal government.

24-025 Moved by L. Glidden

That the Town Hall item be accepted as information.

- CARRIED.

Volunteer Opportunities:

The Youth Development Coordinator reviewed volunteer opportunities for the Trade Fair, Youth Week, and Spirit of Youth. It was noted the date for Spirit of Youth was changed to Tuesday, May 23.

The Youth Development Coordinator presented a volunteer opportunity for the Children's Festival scheduled for May 25 and 26. Volunteer information for the Run 4 Fun, Party in the Park, and Canada Day will be available soon.

24-026 Moved by D. Schlosser

That the Volunteer Opportunities be accepted as information.

- CARRIED

Committee Liaison Reports:

Committee members provided the following Committee Liaison reports:

- Community Services Board - L. Glidden
- Youth Week - L. Glidden, C. Lai
- Party in the Park - A. Lapointe
- Library Board - no report (meeting cancelled)

24-027 Moved by S. Lapointe

That the Committee Liaison Reports be accepted as information.

- CARRIED

Town Council Meetings and Reports:

Committee members provided the following Council reports:

- March 25 - K. Steinke
- April 8 - L. Boudreau, B. Holloway, C. Lai
- April 22 - L. Glidden, K. Jeon, K. Johnson

24-028 Moved by C. Lai

That the Town Council Meetings and Reports be accepted as information.

- CARRIED

Swag: T-shirts were ordered for Committee members and were expected to arrive by mid to late May. The Youth Development Coordinator presented options for stickers. These will be ordered for the next term.

Committee members were asked their opinion on what youth would like to see for Town of Whitecourt swag and promotional items.

24-029 Moved by L. Glidden

That the Swag item be accepted as information.

- CARRIED

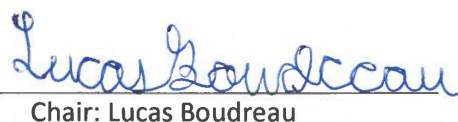
Next Youth Advisory Meeting: The next Youth Advisory meeting date is scheduled for Tuesday, May 28, 2024 at 4:00 p.m.

- CARRIED

Adjournment: 24-030 Moved by K. Johnson
That the Youth Advisory Committee be adjourned. Time: 4:56 p.m.

- CARRIED.


Councillor Serena Lapointe


Chair: Lucas Boudreau



REQUEST FOR DECISION

Date: June 6, 2024
 Meeting: June 11, 2024 Regular Meeting of Council
 Originated by: Wendy Grimstad-Davidson, Executive Assistant
 Title: **ITEMS OF INFORMATION**

PROPOSAL AND BACKGROUND:

The following items are included in the June 11, 2024 Council package as information items:

- a. Town Accounts – Cheques 88307 – 88528 (Council Members to contact the Director of Corporate Services prior to Regular Meeting with any questions regarding Town accounts);
- b. May 21, 2024 Letter from Minister of Municipal Affairs re Local Government Fiscal Framework;
- c. May 24, 2024 Letter from Minister of Municipal Affairs re Bill 20;
- d. Town of Whitecourt 2024 Press Releases:
 - i. May 28 – Whitecourt Town Council Update;
 - ii. May 29 – Whitecourt to Host Emergency Management Training Exercise May 31;
 - iii. May 30 – New Detachment Commander Appointed at Whitecourt RCMP Detachment;
 - iv. May 30 – Street Closures and Re-Routing of Whitecourt Transit Scheduled June 1;
 - v. May 31 – Crews Responding to Wildfire East of Hilltop East Industrial Park;
 - vi. May 31 – Wildfire East of Hilltop East Industrial Park Under Control;
 - vii. June 6 – Whitecourt Crews to Start Green Space Maintenance Projects Next Week;
- e. Woodlands County 2024 Press Releases:
 - i. June 6 – Woodlands County Council Recap (June 5);
- f. Mayor's Calendar; and
- g. Council Calendar.

RECOMMENDATION:

That Council accept the Items of Information as information.

APPROVAL:

Department Director:

CAO:

Town of Whitecourt
 VENDOR CHEQUE REGISTER REPORT
 Payables Management

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 Chequebook ID First Last

| Cheque Number | Vendor ID | Vendor Cheque Name | Cheque Date | Chequebook ID | Audit Trail Code | Amount |
|---------------|-----------------|--------------------------------|-------------|---------------|------------------|--------------|
| 88307 | 2059458 | 2059458 ALBERTA LTD. | 5/28/24 | SCOTIA | PMCHQ00003130 | \$7,468.84 |
| 88308 | ADVEN001 | ADVENTURE PLAYGROUND PLUS | 5/28/24 | SCOTIA | PMCHQ00003130 | \$18,157.63 |
| 88309 | ALLS001 | ALLSTAR SHOW INDUSTRIES | 5/28/24 | SCOTIA | PMCHQ00003130 | \$9,529.75 |
| 88310 | BEAU007 | BEAUCHAMP, BIANCA | 5/28/24 | SCOTIA | PMCHQ00003130 | \$80.00 |
| 88311 | BERU005 | BERUBE, SHYLA | 5/28/24 | SCOTIA | PMCHQ00003130 | \$13.09 |
| 88312 | BROWN001 | BROWNLEE LLP BARRISTERS & SOLI | 5/28/24 | SCOTIA | PMCHQ00003130 | \$368.45 |
| 88313 | CANN002 | CANNIFF AND ASSOCIATES | 5/28/24 | SCOTIA | PMCHQ00003130 | \$100.00 |
| 88314 | CARI001 | CARIGNAN, KATIE | 5/28/24 | SCOTIA | PMCHQ00003130 | \$117.04 |
| 88315 | CARL009 | CARLOW, APRIL | 5/28/24 | SCOTIA | PMCHQ00003130 | \$211.00 |
| 88316 | CATER001 | CATERING BY MAMA GRAY'S KITCHE | 5/28/24 | SCOTIA | PMCHQ00003130 | \$532.00 |
| 88317 | CONE002 | CONE, NICOLE | 5/28/24 | SCOTIA | PMCHQ00003130 | \$20.00 |
| 88318 | DAY004 | DAY, RAELENE | 5/28/24 | SCOTIA | PMCHQ00003130 | \$103.10 |
| 88319 | DELV002 | DEL VECCHIO, MARIE | 5/28/24 | SCOTIA | PMCHQ00003130 | \$300.00 |
| 88320 | EAGLE006 | EAGLE TOWER VICTIM SERVICES | 5/28/24 | SCOTIA | PMCHQ00003130 | \$120.10 |
| 88321 | EAST001 | EASTLINK | 5/28/24 | SCOTIA | PMCHQ00003130 | \$212.10 |
| 88322 | FLEU002 | FLEURY ENTERPRISES INC | 5/28/24 | SCOTIA | PMCHQ00003130 | \$5,250.00 |
| 88323 | GALL002 | GALLANT, TARA | 5/28/24 | SCOTIA | PMCHQ00003130 | \$100.00 |
| 88324 | GRANDE004 | GRANDE, CHELSEA | 5/28/24 | SCOTIA | PMCHQ00003130 | \$1,527.90 |
| 88325 | HANLY001 | THE HANLYMAN | 5/28/24 | SCOTIA | PMCHQ00003130 | \$577.50 |
| 88326 | HARP003 | HARPER, AMANDA (EMMA) | 5/28/24 | SCOTIA | PMCHQ00003130 | \$563.82 |
| 88327 | K&C001 | K & C GRAPHICS (2008) INC. | 5/28/24 | SCOTIA | PMCHQ00003130 | \$1,706.25 |
| 88328 | KAY001 | KAY, STEPHEN | 5/28/24 | SCOTIA | PMCHQ00003130 | \$1,000.00 |
| 88329 | KCA001 | KCA GROUP | 5/28/24 | SCOTIA | PMCHQ00003130 | \$10,500.00 |
| 88330 | LAPP002 | LAPPENBUSH, DAVID | 5/28/24 | SCOTIA | PMCHQ00003130 | \$1,000.00 |
| 88331 | LIBE002 | LIBERTY SECURITY SYSTEMS INC. | 5/28/24 | SCOTIA | PMCHQ00003130 | \$951.96 |
| 88332 | LOOMIS001 | LOOMIS EXPRESS | 5/28/24 | SCOTIA | PMCHQ00003130 | \$115.43 |
| 88333 | LOUR001 | LOURENCO, N. MICHAEL | 5/28/24 | SCOTIA | PMCHQ00003130 | \$130.00 |
| 88334 | MACK010 | MACKAY, KRISTA | 5/28/24 | SCOTIA | PMCHQ00003130 | \$231.00 |
| 88335 | MAGE002 | MAGEE, KELLY | 5/28/24 | SCOTIA | PMCHQ00003130 | \$201.25 |
| 88336 | MALM001 | MALMQUIST, ANDREW | 5/28/24 | SCOTIA | PMCHQ00003130 | \$225.70 |
| 88337 | MAPP001 | MAPPIN, KOLBY | 5/28/24 | SCOTIA | PMCHQ00003130 | \$40.00 |
| 88338 | MARTIN002 | MARTINIUK, LISA | 5/28/24 | SCOTIA | PMCHQ00003130 | \$246.44 |
| 88339 | MCDONA002 | MCDONALD PHONE SERVICE | 5/28/24 | SCOTIA | PMCHQ00003130 | \$450.45 |
| 88340 | MITCH005 | MITCHELL, ANGELA | 5/28/24 | SCOTIA | PMCHQ00003130 | \$50.00 |
| 88341 | MOORE005 | MOORE, BRIGETTE | 5/28/24 | SCOTIA | PMCHQ00003130 | \$133.10 |
| 88342 | PUROLA001 | PUROLATOR INC. | 5/28/24 | SCOTIA | PMCHQ00003130 | \$62.85 |
| 88343 | RAPID001 | RAPID FIRE THEATRE SOCIETY | 5/28/24 | SCOTIA | PMCHQ00003130 | \$3,307.50 |
| 88344 | RARI001 | RARICK, JOLENE | 5/28/24 | SCOTIA | PMCHQ00003130 | \$1,648.32 |
| 88345 | ROBI003 | ROBINSON, MICHELLE | 5/28/24 | SCOTIA | PMCHQ00003130 | \$22.58 |
| 88346 | ROYAL009 | ROYAL CANADIAN LEGION BR. 44 | 5/28/24 | SCOTIA | PMCHQ00003130 | \$880.00 |
| 88347 | SNOW001 | ALLEN SNOW | 5/28/24 | SCOTIA | PMCHQ00003130 | \$140.00 |
| 88348 | SOBEY002 | SOBEY, HEATHER | 5/28/24 | SCOTIA | PMCHQ00003130 | \$1,000.00 |
| 88349 | STARD001 | STARDUST DESIGNS | 5/28/24 | SCOTIA | PMCHQ00003130 | \$800.00 |
| 88350 | STEIN002 | STEINKE, JEANNINE | 5/28/24 | SCOTIA | PMCHQ00003130 | \$598.75 |
| 88351 | STROE003 | STROEDER, DONAVAN | 5/28/24 | SCOTIA | PMCHQ00003130 | \$30.00 |
| 88352 | SZYB001 | SZYBUNKA, CRYSTAL | 5/28/24 | SCOTIA | PMCHQ00003130 | \$103.10 |
| 88353 | TELUS001 | TELUS COMMUNICATIONS | 5/28/24 | SCOTIA | PMCHQ00003130 | \$52.50 |
| 88354 | TELUS002 | TELUS MOBILITY INC. | 5/28/24 | SCOTIA | PMCHQ00003130 | \$4,356.32 |
| 88355 | TEMP00000003194 | SHORTYS HOLDINGS LTD. | 5/28/24 | SCOTIA | PMCHQ00003130 | \$2,575.13 |
| 88356 | TYMCH001 | TYMCHYSHYN, DOUG | 5/28/24 | SCOTIA | PMCHQ00003130 | \$1,717.67 |
| 88357 | VANH001 | VAN HOUTE COFFEE SERVICES INC | 5/28/24 | SCOTIA | PMCHQ00003130 | \$569.89 |
| 88358 | WCTMIN003 | WHITECOURT MINOR SOCCER | 5/28/24 | SCOTIA | PMCHQ00003130 | \$1,200.00 |
| 88359 | WHITEPRES001 | 2100036 AB. LTD. O/A WHITECOUR | 5/28/24 | SCOTIA | PMCHQ00003130 | \$1,048.67 |
| 88360 | WHITEST001 | WHITE, STACEY | 5/28/24 | SCOTIA | PMCHQ00003130 | \$103.10 |
| 88361 | WORKER001 | WORKERS' COMPENSATION BOARD | 5/28/24 | SCOTIA | PMCHQ00003130 | \$737.15 |
| 88362 | 3C001 | 3C INFORMATION SOLUTIONS INC. | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,386.00 |
| 88363 | A CHARM001 | A CHARMED AFFAIR | 6/04/24 | SCOTIA | PMCHQ00003131 | \$278.77 |
| 88364 | ABMUN005 | ALBERTA MUNICIPAL SERVICES COR | 6/04/24 | SCOTIA | PMCHQ00003131 | \$441.38 |
| 88365 | ANDER002 | ANDERSON, AMANDA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$262.50 |
| 88366 | APEX003 | APEX SUPPLEMENTARY PENSION TRU | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,734.25 |
| 88367 | APEX005 | APEX SUPPLEMENTARY PENSION TRU | 6/04/24 | SCOTIA | PMCHQ00003131 | \$209.18 |
| 88368 | AUMABEN001 | AUMA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$107,387.84 |
| 88369 | BARTS002 | BARTSCH, TARA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$47.74 |
| 88370 | BJOR005 | BJORNSTED, JENNIFER | 6/04/24 | SCOTIA | PMCHQ00003131 | \$500.00 |
| 88371 | BUCK005 | BUCK, CHLOE | 6/04/24 | SCOTIA | PMCHQ00003131 | \$457.32 |
| 88372 | BURR001 | BURROWS, SHARON | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,680.00 |
| 88373 | CAMPO001 | CAMPOSANO, JOHNLEY | 6/04/24 | SCOTIA | PMCHQ00003131 | \$300.00 |
| 88374 | CANN002 | CANNIFF AND ASSOCIATES | 6/04/24 | SCOTIA | PMCHQ00003131 | \$500.00 |
| 88375 | CAREW004 | CAREW, CORINA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$164.20 |

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VENDOR CHEQUE REGISTER REPORT

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* Voided Cheques

| Cheque Number | Vendor ID | Vendor Cheque Name | Cheque Date | Chequebook ID | Audit Trail Code | Amount |
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| 88376 | CASE004 | CASE + POINT: MEDIA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$727.65 |
| 88377 | CERT002 | CERTIFIED TRACKING SOLUTIONS I | 6/04/24 | SCOTIA | PMCHQ00003131 | \$31.50 |
| 88378 | CLIFT001 | CLIFTON, KELSEY | 6/04/24 | SCOTIA | PMCHQ00003131 | \$500.00 |
| 88379 | COMM014 | COMMUNITY FUTURES YELLOWHEAD E | 6/04/24 | SCOTIA | PMCHQ00003131 | \$500.00 |
| 88380 | CROSS003 | CROSSLAND, STACY | 6/04/24 | SCOTIA | PMCHQ00003131 | \$50.00 |
| 88381 | DAVIOL001 | DAVIO, LEON | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,336.48 |
| 88382 | DICKR001 | DICKSON, REID | 6/04/24 | SCOTIA | PMCHQ00003131 | \$50.00 |
| 88383 | E001 | E CONSTRUCTION LTD. | 6/04/24 | SCOTIA | PMCHQ00003131 | \$54,989.55 |
| 88384 | EAGLE004 | ALEXIS HOTEL CORPORATION | 6/04/24 | SCOTIA | PMCHQ00003131 | \$2,263.18 |
| 88385 | FEIST006 | FEIST, DAVID | 6/04/24 | SCOTIA | PMCHQ00003131 | \$61.97 |
| 88386 | FIREHALL001 | FIREHALL BOOKSTORE | 6/04/24 | SCOTIA | PMCHQ00003131 | \$135.45 |
| 88387 | FOST004 | FOSTER, JULIA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$400.00 |
| 88388 | GOVABFP001 | GOVERNMENT OF ALBERTA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$64.27 |
| 88389 | GOVABSIU001 | GOVERNMENT OF ALBERTA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$500.00 |
| 88390 | GOVER001 | GOVEREAU, THEO | 6/04/24 | SCOTIA | PMCHQ00003131 | \$112.41 |
| 88391 | GROW001 | GROWTH ALBERTA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$708.75 |
| 88392 | GRY001 | GRYWACHESKI, KARA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$60.18 |
| 88393 | HOGB003 | HOGBERG, MORGAN | 6/04/24 | SCOTIA | PMCHQ00003131 | \$150.00 |
| 88394 | JOE004 | JOE DROVER ANIMATION LTD. | 6/04/24 | SCOTIA | PMCHQ00003131 | \$6,458.02 |
| 88395 | K&C001 | K & C GRAPHICS (2008) INC. | 6/04/24 | SCOTIA | PMCHQ00003131 | \$519.75 |
| 88396 | KCA001 | KCA GROUP | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,050.00 |
| 88397 | KIRK003 | KIRKNESS, JASON | 6/04/24 | SCOTIA | PMCHQ00003131 | \$2,337.50 |
| 88398 | KLASSE002 | KLASSEN, REID | 6/04/24 | SCOTIA | PMCHQ00003131 | \$50.00 |
| 88399 | KOSI001 | KOSIROWSKI, JOSH | 6/04/24 | SCOTIA | PMCHQ00003131 | \$28.00 |
| 88400 | LAPO001 | LAPOINTE, SERENA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$195.00 |
| 88401 | LEIGH001 | LEIGHTON, MICHELLE | 6/04/24 | SCOTIA | PMCHQ00003131 | \$650.00 |
| 88402 | LOCAL001 | LOCAL AUTHORITIES PENSION PLAN | 6/04/24 | SCOTIA | PMCHQ00003131 | \$68,418.92 |
| 88403 | LOCAL002 | LOCAL AUTHORITIES PENSION PLAN | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,009.70 |
| 88404 | MADE001 | MADELINE MERLO ENTERTAINMENT & | 6/04/24 | SCOTIA | PMCHQ00003131 | \$11,000.00 |
| 88405 | MALA002 | MALANOWICH, ALEX | 6/04/24 | SCOTIA | PMCHQ00003131 | \$100.00 |
| 88406 | MARSH005 | MARSH, REBECCA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$574.00 |
| 88407 | MARTS001 | MARTIN, SASHA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$400.00 |
| 88408 | MCLA005 | MCLAREN, SHANE | 6/04/24 | SCOTIA | PMCHQ00003131 | \$950.00 |
| 88409 | MELN.N001 | MELNUCHUK, NICOLAS | 6/04/24 | SCOTIA | PMCHQ00003131 | \$50.00 |
| 88410 | MPA001 | MPA ENGINEERING LTD | 6/04/24 | SCOTIA | PMCHQ00003131 | \$10,783.92 |
| 88411 | MVD001 | MVD WHITECOURT | 6/04/24 | SCOTIA | PMCHQ00003131 | \$20.00 |
| 88412 | NANT001 | NANTES, ROSE | 6/04/24 | SCOTIA | PMCHQ00003131 | \$900.00 |
| 88413 | NEIB001 | NEIBEL, RUSS | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,260.00 |
| 88414 | NICH008 | NICHOLS ENVIRONMENTAL (CANADA) | 6/04/24 | SCOTIA | PMCHQ00003131 | \$4,473.18 |
| 88415 | POL002 | POLANSKY, KEN | 6/04/24 | SCOTIA | PMCHQ00003131 | \$2,200.00 |
| 88416 | POST005 | POSTMEDIA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$7,582.05 |
| 88417 | PROV3001 | PROVINCE 3 MUSIC INC | 6/04/24 | SCOTIA | PMCHQ00003131 | \$3,150.00 |
| 88418 | PUFF001 | PUFFIN PRODUCTIONS | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,350.00 |
| 88419 | PUROLA001 | PURULATOR INC. | 6/04/24 | SCOTIA | PMCHQ00003131 | \$115.76 |
| 88420 | RECEIV001 | RECEIVER GENERAL FOR CANADA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$183,318.07 |
| 88421 | REYN001 | REYNOLDS MIRTH RICHARDS & FARM | 6/04/24 | SCOTIA | PMCHQ00003131 | \$3,427.73 |
| 88422 | RKMIN001 | RK MINIATURE GOLF LTD | 6/04/24 | SCOTIA | PMCHQ00003131 | \$997.50 |
| 88423 | ROBI003 | ROBINSON, MICHELLE | 6/04/24 | SCOTIA | PMCHQ00003131 | \$300.00 |
| 88424 | SAD001 | SADOWAY, KELLY | 6/04/24 | SCOTIA | PMCHQ00003131 | \$818.69 |
| 88425 | SCOTT014 | SCOTT HELMAN MUSIC | 6/04/24 | SCOTIA | PMCHQ00003131 | \$8,800.00 |
| 88426 | SHIL001 | SHILKA, KAREN | 6/04/24 | SCOTIA | PMCHQ00003131 | \$400.00 |
| 88427 | STARD001 | STARDUST DESIGNS | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,350.00 |
| 88428 | STIEL0001 | STIELOW CANADA INC. | 6/04/24 | SCOTIA | PMCHQ00003131 | \$533.40 |
| 88429 | STUCK004 | STUCKLESS, SAMANTHA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$20.00 |
| 88430 | SUMM003 | SUMMIT MEMORIALS LTD. | 6/04/24 | SCOTIA | PMCHQ00003131 | \$929.25 |
| 88431 | SUPER001 | SUPER 8 BY WYNDHAM WHITECOURT | 6/04/24 | SCOTIA | PMCHQ00003131 | \$833.25 |
| 88432 | SUTT001 | SUTTON, JAIMEE | 6/04/24 | SCOTIA | PMCHQ00003131 | \$161.39 |
| 88433 | THEWO001 | THE WOODCHUCKERS | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,440.00 |
| 88434 | TOWN002 | TOWN OF WHITECOURT | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,795.50 |
| 88435 | TRIGG003 | TRIGG, BLAINE | 6/04/24 | SCOTIA | PMCHQ00003131 | \$892.88 |
| 88436 | WATER002 | WATER PURE & SIMPLE | 6/04/24 | SCOTIA | PMCHQ00003131 | \$23.97 |
| 88437 | WATS007 | WATSON, ADDISON MARIE | 6/04/24 | SCOTIA | PMCHQ00003131 | \$50.00 |
| 88438 | WCTISGA001 | WHITECOURT ISGA TOURISM ASSOCI | 6/04/24 | SCOTIA | PMCHQ00003131 | \$5,200.00 |
| 88439 | WCTMIN003 | WHITECOURT MINOR SOCCER | 6/04/24 | SCOTIA | PMCHQ00003131 | \$3,600.00 |
| 88440 | WCTMOU001 | WHITECOURT MOUNTAIN BIKE ASSOC | 6/04/24 | SCOTIA | PMCHQ00003131 | \$1,000.00 |
| 88441 | WCTSLOW001 | WHITECOURT SLO-PITCH ASSOC. | 6/04/24 | SCOTIA | PMCHQ00003131 | \$13,521.80 |
| 88442 | WCTSOCEX001 | WHITECOURT SOCIAL EXPERIENCE C | 6/04/24 | SCOTIA | PMCHQ00003131 | \$180.00 |
| 88443 | WHEL002 | WHELEN SARAH | 6/04/24 | SCOTIA | PMCHQ00003131 | \$275.00 |
| 88444 | WHIMIN002 | WHITECOURT MINOR BALL ASSOC. | 6/04/24 | SCOTIA | PMCHQ00003131 | \$6,894.18 |
| 88445 | WHITEBD001 | WHITECOURT BLUE DOLPHINS SWIM | 6/04/24 | SCOTIA | PMCHQ00003131 | \$3,500.00 |
| 88446 | WHITECOM001 | WHITECOURT COMMUNICATIONS | 6/04/24 | SCOTIA | PMCHQ00003131 | \$105.00 |
| 88447 | WHITEIND001 | WHITECOURT INDIGENOUS FRIENDS | 6/04/24 | SCOTIA | PMCHQ00003131 | \$8,144.02 |
| 88448 | WHITEPRES001 | 2100036 AB. LTD. O/A WHITECOURT | 6/04/24 | SCOTIA | PMCHQ00003131 | \$260.40 |
| 88449 | WHITEVET001 | WHITECOURT VETERINARY | 6/04/24 | SCOTIA | PMCHQ00003131 | \$6,015.03 |
| 88450 | WOODS003 | WOODS, RHONDA | 6/04/24 | SCOTIA | PMCHQ00003131 | \$213.63 |
| 88451 | XEROX001 | XEROX CANADA LTD. | 6/04/24 | SCOTIA | PMCHQ00003131 | \$587.82 |

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Town of Whitecourt
 VENDOR CHEQUE REGISTER REPORT

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* Voided Cheques

Payables Management

| Cheque Number | Vendor ID | Vendor Cheque Name | Cheque Date | Chequebook ID | Audit Trail Code | Amount |
|---------------|--------------|-----------------------------------|-------------|---------------|------------------|--------------|
| 88452 | 1835227001 | 1835227 ALBERTA LTD | 6/05/24 | SCOTIA | PMCHQ00003132 | \$10,000.00 |
| 88453 | 2229421 | 2229421 ALBERTA LTD | 6/05/24 | SCOTIA | PMCHQ00003132 | \$130.20 |
| 88454 | ABSAW001 | ALBERTA SAW & KNIFE LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$283.50 |
| 88455 | ADVEN001 | ADVENTURE PLAYGROUND PLUS | 6/05/24 | SCOTIA | PMCHQ00003132 | \$64.68 |
| 88456 | ALEX004 | ALEXANDER CONTRACTING & | 6/05/24 | SCOTIA | PMCHQ00003132 | \$197.40 |
| 88457 | APEX002 | APEX DISTRIBUTION INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$512.74 |
| 88458 | AQUAM001 | AQUAM INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$269.40 |
| 88459 | ARC002 | ARC SUPPLIES INC | 6/05/24 | SCOTIA | PMCHQ00003132 | \$392.37 |
| 88460 | ASSOC005 | ASSOCIATED FIRE SAFETY | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,581.93 |
| 88461 | AUTOMA001 | AUTOMATED AQUATICS CANADA LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,949.33 |
| 88462 | BLUE002 | BLUE IMP PLAY STRONG | 6/05/24 | SCOTIA | PMCHQ00003132 | \$89.67 |
| 88463 | BROG002 | BROGAN FIRE & SAFETY | 6/05/24 | SCOTIA | PMCHQ00003132 | \$254.22 |
| 88464 | CANTIRE001 | M & J TOUROND ENTERPRISES INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,765.24 |
| 88465 | CATER001 | CATERING BY MAMA GRAY'S KITCHEN | 6/05/24 | SCOTIA | PMCHQ00003132 | \$2,766.00 |
| 88466 | CHEM005 | CHEMTRADE WEST LIMITED PARTNER | 6/05/24 | SCOTIA | PMCHQ00003132 | \$14,527.96 |
| 88467 | CLEAR001 | CLEAR TECH INDUSTRIES INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$7,408.15 |
| 88468 | COMMTRK01 | COMMERCIAL TRUCK EQUIPMENT COR | 6/05/24 | SCOTIA | PMCHQ00003132 | \$361,943.70 |
| 88469 | CRYS001 | CRYSTAL GLASS LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$677.05 |
| 88470 | CUMM003 | CUMMINS CANADA ULC | 6/05/24 | SCOTIA | PMCHQ00003132 | \$508.56 |
| 88471 | DOOR001 | DOORPRO INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$173.25 |
| 88472 | EAGLE001 | EAGLE RIVER CHRYSLER LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$261.24 |
| 88473 | EDMTR002 | EDMONTON TRAILER SALES & LEASING | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,406.48 |
| 88474 | ELECT002 | ELECTRICAL & INSTRUMENTATION | 6/05/24 | SCOTIA | PMCHQ00003132 | \$152.63 |
| 88475 | ENER001 | ENERCON WATER TREATMENT LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,313.08 |
| 88476 | ENGA001 | ENGINEERED AIR | 6/05/24 | SCOTIA | PMCHQ00003132 | \$779.45 |
| 88477 | FINNIN002 | FINNING (CANADA) A DIV OF FINNING | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,034.25 |
| 88478 | FIRST014 | FIRST TRUCK CENTRE | 6/05/24 | SCOTIA | PMCHQ00003132 | \$81.21 |
| 88479 | FORT002 | FORTIS ALBERTA INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$2,696.31 |
| 88480 | FRED003 | FREDDY'S 2 FOR 1 PIZZA | 6/05/24 | SCOTIA | PMCHQ00003132 | \$480.06 |
| 88481 | GRANDW001 | GRANDWEST ENTERPRISES INC | 6/05/24 | SCOTIA | PMCHQ00003132 | \$721.36 |
| 88482 | GREY003 | GREYSTONE ELECTRIC LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$222.54 |
| 88483 | HAYES001 | HAYES SAFETY TRAINING INC | 6/05/24 | SCOTIA | PMCHQ00003132 | \$10,321.50 |
| 88484 | HI004 | HI PRO RECREATION SERVICES | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,470.00 |
| 88485 | INTEG004 | INTEGRA TIRE | 6/05/24 | SCOTIA | PMCHQ00003132 | \$4,706.74 |
| 88486 | JARO001 | JARON WATER HAULING LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$100.00 |
| 88487 | JASON001 | JASON THOMAS ENTERPRISES LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,988.69 |
| 88488 | JOBS001 | JOBSITE WORKWEAR WHITECOURT | 6/05/24 | SCOTIA | PMCHQ00003132 | \$84.82 |
| 88489 | JOE002 | JOE JOHNSON EQUIPMENT INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$4,997.28 |
| 88490 | KWMECH001 | K.W. MECHANICAL | 6/05/24 | SCOTIA | PMCHQ00003132 | \$12,829.18 |
| 88491 | LAWS001 | LAWSON PRODUCTS INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$399.92 |
| 88492 | LIBE002 | LIBERTY SECURITY SYSTEMS INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$566.87 |
| 88493 | LIFE0001 | LIFESAVING SOCIETY | 6/05/24 | SCOTIA | PMCHQ00003132 | \$546.00 |
| 88494 | LYNX001 | LYNX CONTROLS | 6/05/24 | SCOTIA | PMCHQ00003132 | \$8,783.71 |
| 88495 | MART003 | MARTIN DEERLINE | 6/05/24 | SCOTIA | PMCHQ00003132 | \$959.68 |
| 88496 | MEGA002 | MEGA-TECH | 6/05/24 | SCOTIA | PMCHQ00003132 | \$2,407.09 |
| 88497 | MICRO002 | MICROSERVE, V8205 | 6/05/24 | SCOTIA | PMCHQ00003132 | \$777.00 |
| 88498 | NORT004 | NORTHERN METALIC SALES | 6/05/24 | SCOTIA | PMCHQ00003132 | \$4,853.47 |
| 88499 | OAKCR001 | OAK CREEK GOLF & TURF INC | 6/05/24 | SCOTIA | PMCHQ00003132 | \$130.35 |
| 88500 | ODDB001 | ODDBALL AUTOMOTIVE | 6/05/24 | SCOTIA | PMCHQ00003132 | \$3,987.08 |
| 88501 | ORKIN001 | ORKIN CANADA CORPORATION | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,627.50 |
| 88502 | PADD001 | PADDLE PLASTICS LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$5,292.00 |
| 88503 | PRIN002 | PRINOTH LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$519.16 |
| 88504 | RALCOM001 | RALCOMM LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$9,347.10 |
| 88505 | RED-L001 | RED-L DISTRIBUTORS LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$188.29 |
| 88506 | ROAD003 | ROADWAY TRAFFIC PRODUCTS (AB) | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,480.97 |
| 88507 | ROB001 | ROB WRIGHT BUILDING MATERIALS | 6/05/24 | SCOTIA | PMCHQ00003132 | \$4,768.47 |
| 88508 | ROYAL004 | ROYAL CARETAKING SUPPLIES INC | 6/05/24 | SCOTIA | PMCHQ00003132 | \$2,423.47 |
| 88509 | SCOTT014 | SCOTT HELMAN MUSIC | 6/05/24 | SCOTIA | PMCHQ00003132 | \$618.00 |
| 88510 | SCRE001 | SCREAM'IN EAGLE SALES LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$321.33 |
| 88511 | SMYL001 | SMYL CHEVROLET BUICK GMC LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$797.78 |
| 88512 | SPERL001 | SPERLING HANSEN ASSOCIATES | 6/05/24 | SCOTIA | PMCHQ00003132 | \$4,706.29 |
| 88513 | SPRAY002 | SPRAYER RESCUE INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$616.61 |
| 88514 | STITCH001 | STITCH N TIME CUSTOM EMBROIDER | 6/05/24 | SCOTIA | PMCHQ00003132 | \$5,914.69 |
| 88515 | TERRY001 | 1754529 ALBERTA LTD. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$4,493.37 |
| 88516 | THEM001 | THE MASTER GROUP INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$174.52 |
| 88517 | TYCO005 | TYCO INTEGRATED FIRE & SECURITY | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,516.49 |
| 88518 | UNITED006 | UNITED RENTALS OF CANADA INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$346.50 |
| 88519 | VICIN001 | VICINITY MOTOR (BUS) CORP | 6/05/24 | SCOTIA | PMCHQ00003132 | \$5,226.20 |
| 88520 | VIKING001 | VIKING FIRE PROTECTION INC. | 6/05/24 | SCOTIA | PMCHQ00003132 | \$844.20 |
| 88521 | W.R.001 | W.R. MEADOWS OF WESTERN CANADA | 6/05/24 | SCOTIA | PMCHQ00003132 | \$7,478.50 |
| 88522 | WALL2001 | WALL 2 WALL ELECTRICAL & MAINT | 6/05/24 | SCOTIA | PMCHQ00003132 | \$126.89 |
| 88523 | WCTAUTO002 | THE WHITECOURT AUTOMALL LTD | 6/05/24 | SCOTIA | PMCHQ00003132 | \$141.82 |
| 88524 | WCTSTA002 | WHITECOURT STATIONERY LTD | 6/05/24 | SCOTIA | PMCHQ00003132 | \$848.14 |
| 88525 | WFR001 | WFR WHOLESALE FIRE & RESCUE | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,664.29 |
| 88526 | WHEAT001 | WHEAT KING MECHANICAL LTD | 6/05/24 | SCOTIA | PMCHQ00003132 | \$1,134.00 |
| 88527 | WHITEMACH001 | WHITECOURT MACHINE & WELDING | 6/05/24 | SCOTIA | PMCHQ00003132 | \$67.87 |

System: 6/06/24 4:14:14 PM

Town of Whitecourt

Page:4

User Date: 6/06/24

VENDOR CHEQUE REGISTER REPORT

User ID:STACYN

* Voided Cheques

Payables Management

| Cheque Number | Vendor ID | Vendor Cheque Name | Cheque Date | Chequebook ID | Audit Trail Code | Amount |
|---------------|-----------|----------------------|-------------|---------------|------------------|----------|
| 88528 | WURTH001 | WURTH CANADA LIMITED | 6/05/24 | SCOTIA | PMCHQ00003132 | \$114.61 |

Total Cheques: 222

Total Amount of Cheques: \$1,179,844.71

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114112

May 21, 2024

His Worship Tom Pickard
Mayor
Town of Whitecourt
PO Box 509
Whitecourt AB T7S 1N6

Dear Mayor Pickard:

Further to the information on Local Government Fiscal Framework (LGFF) funding announced on December 15, 2023, I am pleased to provide correspondence for your record confirming the 2024 LGFF Capital and LGFF Operating allocations for your community.

For the Town of Whitecourt:

- The 2024 LGFF Capital allocation is \$1,471,045.
- The 2024 LGFF Operating allocation is \$175,288.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2025, your community will be eligible for \$1,679,098. Information on 2026 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2022/23 and 2023/24 has been confirmed and applied to calculate 2026 program funding. LGFF Capital amounts will be published annually on the program website each fall.

Further information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

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The LGFF program represents the culmination of significant work between the Government of Alberta and local governments across the province, and I am pleased the program will further our partnership in building Alberta communities together. I look forward to working with your community, and every local government across Alberta, as we continue to build strong and prosperous communities together.

Sincerely,



Ric McIver
Minister

cc: Peter Smyl, Chief Administrative Officer, Town of Whitecourt



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

May 24, 2024

Dear Chief Elected Official

As you are aware, I recently introduced Bill 20: the Municipal Affairs Statutes Amendment Act, 2024 which proposes to modify two key pieces of legislation for Alberta municipalities – the Municipal Government Act (MGA) and the Local Authorities Election Act (LAEA). The proposed legislation will help municipalities accelerate housing development, strengthen provincial oversight, and update the rules for local elections and locally elected officials.

Firstly, I want to recognize the passionate and constructive feedback I have received from the many mayors, reeves, councillors, and school board trustees across the province over the past few weeks. Your involvement and ardent commentary are a testament to your good work as public servants.

I've heard your concerns and at the May 23, 2024, Committee of the Whole, amendments to Bill 20 were tabled to further clarify the intent of this bill and ensure that locally elected municipal governments will continue to govern in response to the priorities and interests of their residents.

Bill 20 will maintain the municipal ability to govern affairs within local jurisdiction while allowing Cabinet to step in when municipal bylaw crosses into provincial jurisdiction. This will ensure that municipal councils remain focused on municipal issues that their constituents elected them to address. Cabinet's authority to intervene in municipal bylaws will be considered as a last resort; I anticipate that this power will be used very rarely, if ever. As you may know, the ability for the provincial government to repeal or amend bylaws, or dismiss councillors is not new, as municipalities receive their authority from the provincial government as laid out in Canada's Constitution and Alberta's MGA. While Bill 20 proposes to update the process for the provincial government to act more quickly in extenuating, urgent circumstances, these are not new powers.

These amendments will provide additional guardrails for when municipal bylaws can be repealed through the Cabinet process, and remove the direct ability for Cabinet to dismiss a councillor. Cabinet would retain the authority to have a vote of the electors on the potential removal of a councillor, putting this choice back into the hands of the voters.

We have also received a number of questions about some of the changes to the LAEA regarding fundraising. Bill 20 will also increase transparency in campaign financing. Under the old rules, the LAEA only regulated Third Party Advertisers (TPAs) who advertised for the promotion or opposition of a candidate during an election, with donations to such entities limited to a maximum of \$30,000 for all individuals, unions, and corporations. The proposed changes require TPAs who are interested in an issue (rather than a specific candidate) to register and report their finances. We are further proposing to restrict contributions to \$5,000, and for

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contributions to only be made by Albertans, Alberta companies, or Alberta unions. We are also proposing to further develop expense limits in the regulations.

Currently, municipal candidates are able to organize into political parties or slates without any rules around their organization. Adding rules around political parties will increase transparency for electors. Bill 20 will provide rules around enabling local candidates to identify with local political parties without direct affiliation to provincial or federal parties. I have publicly stated my intention to implement the option to include municipal political party affiliation on ballots only in the cities of Edmonton and Calgary. I will also note that any that no candidate will be required to join a political party - they will always remain voluntary and local.

I will continue to consider feedback as I bring Bill 20 through the legislative process. Alberta's government remains committed to fairness and due process and will continue working with local authorities to ensure Albertans have the effective local representation they deserve. Should the legislation pass, Municipal Affairs will be engaging with municipalities and stakeholders over the coming months to explain the changes Bill 20 will require at a local level, and develop regulations as required.

Please find enclosed the Bill 20 Fact Sheet, which can be found on the Government of Alberta website. This document offers clarifications on what Bill 20 means for municipalities and how the changes will impact municipal governments. For more information, please visit: www.alberta.ca/strengthening-local-elections-and-councils.

Sincerely,



Ric McIver
Minister

Attachment: Bill 20 – Fact Sheet

Bill 20 – *Municipal Affairs Statutes Amendment Act, 2024* (AMENDED)

The proposed *Municipal Affairs Statutes Amendment Act, 2024*, would make changes to two key pieces of municipal-related legislation: the *Local Authorities Elections Act (LAEA)* and the *Municipal Government Act (MGA)*.

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts, and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

On May 23, 2024, amendments were tabled to more clearly outline the authorities to dismiss a councillor and repeal a bylaw.

Changes to local election rules under the LAEA

Proposed changes to the *LAEA* aim to add greater transparency to and trust in local election processes.

| Description of Proposed Changes | Current Status |
|---|---|
| Align candidate eligibility criteria with councillor disqualification criteria in the <i>MGA</i> . | Candidates elected to council may face immediate disqualification due to misalignment with the <i>MGA</i> 's criteria. |
| Allow municipalities to require criminal record checks for candidates. | No provisions in place. |
| Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year). | Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign. |
| Allow donations outside the local election year and require annual reporting of donations. | Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year. |
| Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000. | The <i>LAEA</i> only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising. |
| Limit donations to third party advertisers to \$5,000 per election period, which begins May 1 of the election year. | The current donation limit is \$30,000 for all individuals, unions, and corporations. |
| Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton. | No provisions in place to regulate political parties at the local level. |
| Repeal the municipal authority to develop a voters list. | Municipalities can prepare a voters list, which must be shared with all candidates. |
| Require municipalities to use the most current provincial register of electors from Elections Alberta. | A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not. |
| Expand the use of special ballots while strengthening special ballot processes. | Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers. |
| Limit vouching to the ability to vouch for someone's address. | An elector can vouch for an individual's age, residence, and identity. |
| Repeal the ability for a candidate's official agent or scrutineer to object to an elector. | Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote. |
| Enable regulation-making authority to postpone elections in emergencies. | No provisions in place to enable the Minister to postpone an election in the event of a natural disaster. |

| | |
|--|---|
| Prohibit automated voting equipment, such as electronic tabulators. | The <i>LAEA</i> permits municipalities, by bylaw, to process ballots by automated voting equipment. |
| Require recounts if requested by a candidate when the margin is within 0.5 percent of total votes. | Returning officers have discretion regarding recounts. |
| Clarifying rules and streamlining processes for scrutineers. | Concerns have been raised that the rules for scrutineers are not clear. |

Strengthening the accountability of local councils under the *MGA*

Proposed changes to the *MGA* will help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them.

| Description of Proposed Changes | Current Status |
|--|--|
| Require a councillor's seat to become vacant upon disqualification. | Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat. |
| Require mandatory orientation training for councillors. | Training for councillors must be offered, but there is no requirement for the councillor to attend the training. |
| AMENDED: Allow Cabinet to remove a councillor by ordering a vote of the electors to determine whether the councillor should be removed. An elector vote to remove a councillor is limited to councillors who Cabinet consider to be unwilling, unable, or refusing to do the job for which they were elected, or if Cabinet considers such a vote to be in the public interest by taking into consideration illegal or unethical behaviour by a councillor. | Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances. |
| Allow elected officials to recuse themselves for real or perceived conflicts of interest. | Elected officials can only recuse themselves for matters in which they have a financial interest. |
| Make the Minister responsible for validating municipal recall petitions. | A municipality's chief administrative officer is responsible for validating recall petitions. |
| AMENDED: Enable Cabinet to require a municipality to amend or repeal a bylaw given specific requirements are met that allow Cabinet to intervene (including: the bylaw exceeds the scope of the <i>MGA</i> or otherwise exceeds the authority granted to a municipality under the <i>MGA</i> or any other statute, conflicts with the <i>MGA</i> or any other statute, is contrary to provincial policy, or contravenes the Constitution of Canada. | Cabinet may only intervene with respect to a land use bylaw or statutory plan. No provisions exist. |
| Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety. | |
| Allow the Minister to outline joint use planning agreement criteria and requirements. | All criteria for these agreements are currently in the <i>MGA</i> . |
| Specify that the assessed person for an electric generation system is the operator. | There is a lack of clarity regarding who should be assessed for electrical generation systems. |

Accelerating housing development under the *MGA*

Affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta's government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the *MGA*.

| Description of Proposed Changes | Current Status |
|---|--|
| Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation. | No requirements in place for digital options. Municipalities can hold extra hearings beyond what's legislated. |

| Description of Proposed Changes | Current Status |
|--|--|
| Fully exempt non-profit subsidized affordable housing from property taxation. | No provisions in place. |
| Enable multi-year residential property tax incentives. | Municipalities may offer multi-year incentives for non-residential development, but not residential development. |
| Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits. | No provisions in place. |

Next steps

Should the legislation pass, supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024. If passed, it is anticipated that the majority of the legislation would come into force upon proclamation. Provisions that have property tax implications retain a January 1, 2025, coming into force date.

PRESS RELEASE

MAY 28, 2024

WHITECOURT TOWN COUNCIL UPDATE

Whitecourt Town Council has awarded \$30,000 in funding under the 2024 Enhancement Grant Program. Recipients include:

- The Woodchuckers – Whitecourt Cornhole League – Scoring Towers: \$1,440.00
- Whitecourt Indigenous Friends Society – National Truth & Reconciliation Day: \$8,144.02
- Whitecourt Minor Baseball Association – Diamond and Equipment Enhancement: \$6,894.18
- Whitecourt Slo-Pitch Association – Graham Acres Diamond Additions: \$13,521.80

Council has adopted/amended the following policies related to the Community Safety Department:

- Policy 23-005 – Emergency Vehicle Response Operations
- Policy 23-012 – FireSmart Home Incentive Program
- Policy 23-016 – Body Worn Cameras and In-Car Video Systems

Council has awarded \$3,500 to the Whitecourt Blue Dolphins to host the Whitecourt Provincial Swim Meet on June 8, 2024. The Sports Hosting Program provides support to community organizations hosting sporting events in the community, which in turn has a positive impact on the local economy.

Council has awarded \$5,200 to the Whitecourt Isga Tourism Association to support the development of the Tee-Pee Village project. The Association has constructed authentic Nakota encampments for day-use and overnight stays in Carson-Pegasus Provincial Park.

Whitecourt has accepted a bid from Commercial Truck Equipment Co. to supply a 2024 Freightliner Model 114SD and attachments for \$345,552 plus GST.

Council has rescheduled the next Regular Meeting from Monday, June 10 to Tuesday, June 11, 2024.

For more information, please contact:
Tara Gallant
Legislative Manager
Town of Whitecourt
taragallant@whitecourt.ca



5004 52 Avenue, Box 509, Whitecourt AB T7S 1N6

Phone / 780.778.2273 Fax / 780.778.2062

www.whitecourt.ca

PRESS RELEASE

MAY 29, 2024

WHITECOURT TO HOST EMERGENCY MANAGEMENT TRAINING EXERCISE MAY 31

On Friday, May 31 a full-scale emergency exercise will be hosted by the Town of Whitecourt.

The exercise will take place between 8:30am and 4:30pm and is designed to practice and evaluate emergency preparedness. The exercise, which will be held in partnership with Canfor, Millar Western, and a variety of other community stakeholders, will bring together employees with emergency-related roles to test emergency response plans and inter-agency coordination.

"The simulated scenario will follow all protocols that would be in place during a real-life emergency," stated Lee Hardman, Whitecourt Director of Community Safety. "As a community, we are committed to ongoing emergency training, and this exercise will help to enhance and build the skills that our team needs to be prepared for emergencies."

As part of this simulation, it is anticipated that a large presence of emergency personnel will be visible in the valley/west Whitecourt area. The public is being asked to remain clear of sites where emergency personnel are operating to allow members to train effectively.

For more information on emergency management, visit the Whitecourt [website](#).

For more information, please contact:
Tara Gallant
Legislative Manager
Town of Whitecourt
taragallant@whitecourt.ca



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PRESS RELEASE

MAY 30, 2024

NEW DETACHMENT COMMANDER APPOINTED AT WHITECOURT RCMP DETACHMENT

Whitecourt welcomes RCMP Staff Sergeant Matthew Clarke as the new Detachment Commander for Whitecourt.

S/Sgt. Clarke is originally from Alberta, having lived in Calgary and Sylvan Lake before joining the RCMP. S/Sgt. Clarke is in his 20th year of policing and all his service has been within "K" Division (Alberta). His previous postings include Peace River, Whitecourt and several units within the Edmonton Serious Crimes Branch, including Edmonton General Investigation Section, Historical Homicide and Behavioural Sciences. S/Sgt. Clarke returned to Whitecourt in 2021 as the Sergeant in Charge of Operations, and has been the Acting Detachment Commander since October 2023.

"I am very pleased and excited to have been chosen as the Detachment Commander in Whitecourt and to lead a motivated and dedicated team of regular members and support staff," stated S/Sgt Clarke. "I would like to thank the Town of Whitecourt for their support."

"On behalf of Town Council, I would like to extend my congratulations to Matt and welcome him, again, to Whitecourt," added Whitecourt Mayor Tom Pickard. "We are excited to have Matt here, and know that his calm, steady leadership will ensure that our local detachment is in good hands."

For more information, please contact:
Tara Gallant, Legislative Manager
Town of Whitecourt
taragallant@whitecourt.ca



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Phone /780.778.2273 Fax /780.778.2062

www.whitecourt.ca

PRESS RELEASE

MAY 30, 2024

STREET CLOSURES AND RE-ROUTING OF WHITECOURT TRANSIT SCHEDULED JUNE 1

Runners will be hitting the streets in the hilltop area starting at 8:00 a.m. on Saturday, June 1 for the 2024 Run 4 Fun event. Motorists are advised that:

- Sunset Boulevard, from 42 Avenue to JDA Place parking lot will be closed from 7:45 to 11:00 a.m. on June 1.
- Event participants will be using area roads as part of the 5km, 10km, 21.1km and Kids' Marathon events. Please drive with caution and watch for runners in the area.

As a result of the road closure, Whitecourt Public Transit will be rerouted.

- There will be no Public Transit service to Stops 35, 36, and 37 from 7:45 to 11:00 a.m. on Saturday, June 1 due to the Run 4 Fun. Riders are asked to use Stops 38 (Beaver Drive/47 Street/Millar Road), or 1 (Pine Road/Caxton Street) as alternate stops.

We appreciate your patience and hope you will come out to cheer on the runners! For more information on the event visit www.whitecourt.ca.

For more information, please contact:
Tara Gallant, Legislative Manager
Town of Whitecourt
taragallant@whitecourt.ca



5004 52 Avenue, Box 509, Whitecourt AB T7S 1N6

Phone / 780.778.2273 Fax / 780.778.2062

www.whitecourt.ca

4 2024 RUN FUN

**START/FINISH LINE
ALLAN & JEAN MILLAR CENTRE**



SATURDAY, JUNE 1

ALL EVENTS START & FINISH AT THE
ALLAN & JEAN MILLAR CENTRE

KIDS MARATHON

START TIME: 10:30AM
2.2KM - TO HILLTOP HIGH SCHOOL TRACK,
4 LAPS, RETURN TO FINISH LINE

5KM ROUTE

START TIME: 8:45AM

10KM ROUTE

START TIME: 8:30AM

21.1KM/HALF MARATHON ROUTE

START TIME: 8:00AM

NEW ROUTE FOR 2024! THE 21.1KM/HALF MARATHON IS A LOOP. RUNNERS WILL COMPLETE 2 LAPS ON THE COUGAR RIDGE-Forest INTERPRETIVE LOOP PLUS A NEW 1.12 KM OUT-AND-BACK EXTENSION DOWN TWP. RD 592A TO A MANNED TURN AROUND POINT BEFORE HEADING BACK TO THE FINISH LINE. RUNNERS WILL RETURN TO THE FINISH LINE ALONGSIDE THE 5KM ROUTE.

WATER STATION

PRESS RELEASE

MAY 31, 2024

CREWS RESPONDING TO WILDFIRE EAST OF HILLTOP EAST INDUSTRIAL PARK

The Whitecourt Fire Department, with support from Alberta Wildfire, have responded to a wildfire located east of Hilltop East Industrial Park in Whitecourt. The fire is approximately 0.5 hectares in size.

Smoke and air support are visible in the area as crews continue to respond to the fire.

Please follow Whitecourt on Facebook or visit www.whitecourt.ca for updates.

For more information, please contact:

Tara Gallant
Legislative Manager
Town of Whitecourt
taragallant@whitecourt.ca



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www.whitecourt.ca

PRESS RELEASE

MAY 31, 2024

WILDFIRE EAST OF HILLTOP EAST INDUSTRIAL PARK UNDER CONTROL

Just after 2:00pm on May 31, a wildfire was detected east of the Hilltop East Industrial Park in Whitecourt. The Whitecourt Fire Department, with support from Alberta Wildfire, responded and the fire is currently under control.

Crews and equipment remain on scene. Blue Ridge Highway remains open to traffic; however, motorists are asked to obey all posted signs and traffic controls.

For more information, please contact:

Tara Gallant
Legislative Manager
Town of Whitecourt
taragallant@whitecourt.ca



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Phone / 780.778.2273 Fax / 780.778.2062

www.whitecourt.ca

PRESS RELEASE

JUNE 6, 2024

WHITECOURT CREWS TO START GREEN SPACE MAINTENANCE PROJECTS NEXT WEEK

Whitecourt crews will be undertaking tree maintenance and FireSmart vegetation management projects in green spaces throughout the hilltop area starting June 10, 2024.

Projects involve falling and removing dying or damaged trees to reduce the risk to local infrastructure (fences, sheds, etc.), as well as completing FireSmart vegetation management practices to reduce the potential impact of forest fires in the community.

Work areas include:

- between the Whitecourt Healthcare Centre and Highway 43 Pathway;
- between Caxton Street and Pineview Road/Park Drive North;
- west of Southland Park; and,
- south of Park Court and Park Lane.

Crews will be working between 7am and 5pm Monday through Friday, and will be using chainsaws and equipment to complete the work. The public is asked to obey all posted signs and barricades while staff perform this work.

If you have questions about the work, please contact the Whitecourt Public Works Coordinator at 780-778-2705.

For more information, please contact:
Tara Gallant, Legislative Manager
Town of Whitecourt
taragallant@whitecourt.ca



5004 52 Avenue, Box 509, Whitecourt AB T7S 1N6

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www.whitecourt.ca

6 June 2024

WOODLANDS COUNTY COUNCIL RECAP – WEDNESDAY, JUNE 5, 2024

Woodlands County Council discussed the following items at their recent meeting of Council:

Council approved a **pilot project to increase grading services** on select roads in Woodlands County this summer. The pilot project will run up to four months with Council receiving an update on the project at the August Council meeting. Roads selected for the pilot project include:

- Range Road 120 (Thompson Road),
- Range Road 121 (Mountain View Road),
- Range Road 121 (Tower Road) from Township Road 591A to Township Road 592B,
- Township Road 590 from Highway 32 to the end of the road,
- Range Road 130 (Horne Road) from Township Road 594 to the end of the road,
- and roads in the Estates at East Mountain subdivision including Township Road 585B, Township Road 590, Range Road 114A, and Range Road 114B.

The **BF78525 Culvert Replacement project** on Township Road 584, east of Range Road 121, and the **BF73605 Culvert Replacement project** on Range Road 62 over Horse Creek were carried forward to the 2025 Capital Budget. Construction on the two projects is no longer possible for 2024 due to the application and approval timelines to the Federal Department of Fisheries and Oceans.

The **East Mountain Road resurfacing project, West Mountain Road resurfacing project, and West Mountain Road pull-over** were carried forward to the 2025 Capital budget as two provincial highway resurfacing projects in the area were identified which may bring a cost savings to the County.

As per the CAO report, Council supported Administration's initiative to **review the processes and timing on delivering Capital projects** to avoid future delays on projects. Processes to be reviewed include revising the approach on designing capital projects one to two years in advance before going to tender ensuring that the County has shovel ready projects when funding is available.

Council and Administration are preparing to **review of the Strategic Plan Initiatives**. The Strategic Plan establishes the overall direction for the County set by Council and outlines Council's priorities and long-term goals for the term.

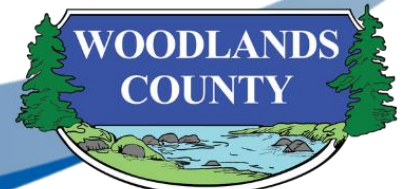
The **Governance and Priorities meeting** on Wednesday, June 12, 5:00 pm was cancelled.

Upcoming scheduled meetings:

- **Regular Council** – Wednesday, June 19, 9:30 am
- **Regular Council** – Wednesday, July 17, 9:30 am
- **Regular Council** – Wednesday, August 14, 9:30 am

Meetings are held in-person at the Municipal Office in Whitecourt and streamed on the Woodlands County [YouTube channel](#). Agenda packages are available on the Woodlands County [CivicWeb Portal](#).

-end-



May 2024

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| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---|--|--|--|--|----------|
| Apr 28 | 29 | 30 | May 1 9:00am Meeting with 10:00am Intact Insurance (Large) 11:00am Northern Foot | 2 10:00am Millar Western Meeting (Large Boardroom) - Tara Gallant | 3 | 4 |
| 5 | 6 | 7 12:00pm Whitecourt Farmers Market Grand Opening Celebration (Whitecourt Curling) | 8 | 9 | 10 | 11 |
| 12 | 13 9:00am Town Hall Meetings with the Whitecourt Youth 4:00pm Council Meeting (FIC) - Wendy | 14 | 15 | 16 8:30am CRAA Bi-Weekly Executive Meeting (Microsoft Teams Meeting) - Kayla Doody | 17 | 18 |
| 19 | 20 | 21 1:30pm Economic Development Committee Regular 4:00pm P&P (Town Office Large Board) | 22 11:30am BSN (FIC) - Wendy Davidson | 23 2:00pm Review of Mayor's Notes for 3:00pm Alberta China 7:00pm Spirit of Youth 7:00pm Spirit of Youth | 24 | 25 |
| 26 | 27 4:00pm Town Council (FIC) - Wendy Davidson | 28 5:30pm Party in the Park Sponsor Appreciation Dinner (Eagle River Casino) - Wendy Davidson | 29 9:00am AB Pharmacists' Association (RxA) conference presentation chat (Heather to phone) | 30 8:30am CRAA Bi-Weekly Executive Meeting (Microsoft Teams Meeting) - Kayla Doody | 31 7:30am Green Gables Breakfast (Microsoft Teams Meeting) - 1:30pm SVL Birthdays (SV Lodge) - Wendy | Jun 1 |

June 2024

| June 2024 | | | | | | | July 2024 | | | | | | |
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| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--|--|--|---|---|---|
| May 26 | 27 | 28 | 29 | 30 | 31 | Jun 1 10:15am Run 4 Fun (AJMC) - Wendy Davidson |
| 2 | 9:00am Seniors Week Pancake Breakfast (Seniors Circle) - Wendy Davidson | 4 | 8:30am CRAA Executive 10:50am Sharing History 12:45pm Minister 12:45pm Minister | 5:00pm Intergenerational Cook Off (Seniors Circle) - Wendy | 7 10:00am Cheque Presentation - Sports 4:00pm Pride Celebration and BBQ | 8 5:00pm Seniors Week Dinner (Seniors Circle) - Wendy Davidson |
| 9 | 9:30am ATE Engagement Session 9:30am Automated 11:30am Mayoral Panel | 11 ANC 10th Anniversary Event 4:00pm Council Meeting (FIC) - Wendy | 12 Alberta Municipalities Summer Municipal Leaders Caucus (Fahler - Venue TBA) | 13 8:30am CRAA Bi-Weekly 9:30am Enhancement 1:10pm Whitecourt 2:00pm Whitecourt | 14 5:00pm Party in the Park (Festival Park) - Wendy Davidson | 15 9:30am Lemonade Day (Various Locations) 2:00pm Party in the Park (Festival Park) - |
| 16 | 12:00pm Protective Service Meeting 4:00pm P&P (Town Office Large Board) | 18 1:00pm Economic Development Committee Regular Meeting - Whitecourt | 19 4:30pm AFPA Open House (1300, 10707) 6:00pm Travel to Calgary | 20 Electricity Canada Symposium (Calgary) | 21 6:00am Return travel from Calgary | 22 |
| 23 | 24 4:00pm Town Council (FIC) - Wendy Davidson | 25 | 26 | 27 8:30am CRAA Bi-Weekly Executive Meeting 1:00pm Hilltop Grad Ceremonies (JDA) | 28 6:00pm 1:30pm SVL Birthdays (SV Lodge) - Wendy Davidson | 29 |
| 30 | Jul 1 | 2 | 3 | 4 | 5 | 6 |

May 2024

| May 2024 | | | | | | | June 2024 | | | | | | |
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| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|------------------------------|---|--|-----------|--|--|--|
| Apr 28 | 29 | 30 | May 1 | 2 | 3 | 4 9:00am CSAB Planning Session (DS) (FIC) |
| 5 | 6 12:00pm HPARC (TB, DS) (Large Board Room) | 7 | 8 | 9 4:00pm MPC (BL, DS) | 10 7:00pm Trade Fair Mixer (TP, PC, BM, SL, DS) (JDA Place) | 11 Trade Fair (JDA Place) |
| 12 Trade Fair (JDA Place) | 13 9:00am Town Hall Meetings 4:00pm Council Meeting (FIC) | 14 7:00pm Community Services Advisory Board (DS) (AJMC Board Room) | 15 | 16 1:00pm CFYE (SL) | 17 | 18 |
| 19 | 20 | 21 12:00pm Eagle Tower (TB) (Provincial) 1:30pm EDC (PC, BL, TP) (Large Board Room) 4:00pm Policies & | 22 | 23 7:00pm Spirit of Youth Awards Ceremony | 24 | 25 |
| 26 | 27 4:00pm Council Meeting (FIC) | 28 4:00pm Youth Advisory Committee (SL, DS) (AJMC Board Room) 6:00pm PitP Sponsorship Dinner | 29 | 30 | 31 | Jun 1 |

June 2024

| June 2024 | | | | | | | July 2024 | | | | | | |
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| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--|---|--|--|--|--|
| May 26 | 27 | 28 | 29 | 30 | 31 | Jun 1 |
| 2 | 3 9:00am Seniors Week Pancake Breakfast (TP, TB, BL, SL, BM, PC) (Seniors Circle) | 4 | 5 | 6 5:00pm Srs. Wk Intergenerational Cook Off (TP, BL, BM) (Seniors Circle) | 7 4:00pm Pride Celebration & BBQ (TP, BM, DS) (Festival Park) | 8 12:00pm Ecole St. Joseph School Grad Ceremony (DS) (St. Joseph School) |
| 9 | 10 | 11 1:30pm Ec Dev (TP, PC, BL) (Lg BR) 4:00pm Council Meeting 7:00pm Community | 12 12:00pm FireSmart (TB) (Large Board Room) | 13 1:30pm WRSMA (TP, PC, BL) (Small Board Room) | 14 5:00pm PitP (Festival Park) | 15 11:00am Lemonade Day (BL, SL, DS) (Various) 2:00pm PITP (Festival Park) |
| 16 | 17 12:00pm Protective Services (TP, BL, BM) 4:00pm Policies & Priorities Committee | 18 12:00pm Eagle Tower (TB) (Provincial) 1:00pm EDC (PC, BL, TP) 6:00pm Library (SL) | 19 12:00pm HPARC (TB, DS) (Large Board Room) | 20 1:00pm CFYE (SL) | 21 | 22 |
| 23 | 24 4:00pm Council Meeting (FIC) | 25 | 26 1:00pm Lac Ste. Anne Foundation (PC) (Mayerthorpe) | 27 4:00pm MPC (BL, DS) | 28 5:30pm Whitecourt Fire Department Golf Tournament (Whitecourt Golf & | 29 |
| 30 | Jul 1 | 2 | 3 | 4 | 5 | 6 |