



EMPLOYER APPLICATION FORM

Whitecourt Rural Renewal Stream

[Clear Form](#)[Print Form](#)

Business Information

Legal Business/Corporate Name
(As registered with CRA)

Operating/Trade Name
(If different than legal name)

Business Type/Description

NAICS Code
(5-digit Code)
Leave blank if unsure of NAICS code.

Phone Number

Business Email

No. of Full-time Employees

No. of Part-time Employees

Number of Years in Operation in Whitecourt

Number of Years in Operation in Alberta

Physical Business Address (PO Boxes will NOT be accepted)

Street Address

City

Province

Country

Postal Code

Multiple Locations

Yes

No

Business Mailing Address

Same as physical address

Street Address

City

Province

Country

Postal Code/Zip Code

Business Contact Information

Owner Name

Phone Number

Email

Main Contact Name
(If different from owner)

Position

Phone Number

Email

Immigration Program Employer Questionnaire

Has the employer been documented for any violations through Alberta Health Services or received any Occupational Health & Safety complaints in the last two years?

Yes

No

Does the employer meet all the **Employer Requirements** under the Alberta Advantage Immigration Program? (www.alberta.ca/job-offer-and-employer-requirements)

Yes

No



EMPLOYER APPLICATION FORM

Whitecourt Rural Renewal Stream

Clear Form

Print Form

Immigration Program Employer Questionnaire

Is the employer in good standing with Worker’s Compensation Board of Alberta? Yes No

Is the business/employer in good standing with the Town of Whitecourt? (i.e. current permits in place, compliance with land use regulations, no current tax or utility arrears etc.) Yes No

Immigration Program Knowledge

Does the employer have experience working with other immigration programs? If yes, please explain:
(For example, what immigration stream? What job vacancies were filled? How many job vacancies were filled?)

Immigration Support

How does the employer offer a safe and welcoming environment? Please explain.

Do you agree to a site visit prior to approval into the program and continued check ins? Yes No

Position Descriptions and Recruitment

Please note the job title and number of position(s) the employer is currently seeking to fill. Provide a brief description and be sure to attached the vacant job posting as reference.

Does the job(s) meet the requirements of the Rural Renewal Stream (Check all that apply)

Job is full-time (Min. 30 hours per week)

Job is permanent (12 months or more)

Job is non-seasonal (year-round)

Job represents a labour market need

Employer has been unsuccessful with filling this position through sourcing local talent

Wage and benefits meet or exceed the lowest starting wage across all industries in Alberta



EMPLOYER APPLICATION FORM
Whitecourt Rural Renewal Stream

Clear Form

Print Form

Job Description(s)

Describe all recruitment efforts and the outcome resulting from those efforts to fill the position locally. Describe all avenues used to source local talent, advertising sources and platforms and the duration of those recruitment efforts.

Experience/Skill/Education Requirements of the Job(s)

Please provide information on the experience and/or skills needed to perform the position being recruited for, the job expectations and duties, and all education requirements of the position(s):

Are there provincial/federal certification, licencing or registration requirements of the job? Yes No

If yes, indicate the name of the certifying/licencing/registering body:



EMPLOYER APPLICATION FORM

Whitecourt Rural Renewal Stream

Clear Form

Print Form

Employer Declaration

I, _____ (Name), the _____ (title) of _____ (Employer) in Whitecourt, Alberta, am authorized to sign on behalf of the company and solemnly declare all information provided is true, accurate, and complete and that the employer:

- Is located within the municipal boundaries of the Town of Whitecourt.
- Has actively pursued and considered Canadians and Permanent Residents for the subject job noted in the application.
- Is offering full-time (minimum 30 hours per week), non-seasonal and permanent (12 months or more) employment.
- Is offering employment that meets or exceeds the lowest starting wage for the occupation across all industries in Alberta as set out in the *Alis Website*.
- Confirms that the majority of the employment duties will be performed within the Town of Whitecourt limits.
- Is not aware or known to be in violation of any federal or provincial legislation.
- Agrees to abide by the rules and guidelines of the *Town of Whitecourt Rural Renewal Stream Program*.
- Has reviewed and will comply with eligibility requirements under the *Alberta Advantage Rural Renewal Stream*.
- Will review and confirm eligibility requirements with any prospective candidates prior to issuing an offer of employment, including admissibility requirements under the *Immigration and Refugee Protection Act and its Regulations*.
- Provides authorization to the Economic Development Officer to review any Town of Whitecourt files and/or documents to ensure the business is in good standings (including planning, tax and/or utility accounts, files, and/or documents).
- Understands that misrepresentation could result in disqualification from the program.

By signing this document as the "Legal Business Owner" and Employer, I will assume all physical and legal risks relevant to my business participating in the program. I will also waive all legal rights, including without limitation the right to sue the Town of Whitecourt and each of its employees, council, officers, and any representatives, even where one or more of those individuals is negligent. It is my express intent that by signing below I do hereby waive, release, and forever discharge the Town of Whitecourt from all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage or injury that may be sustained while participating in the Rural Renewal Stream in the Town of Whitecourt and the Alberta Advantage Rural Renewal Program or while employing anyone in relation to the Program.

In signing this Application, I acknowledge and represent that I am the Legal Business Owner/Employer and understand the program requirements fully and that misrepresentation will disqualify me from the program. I take full responsibility in providing a safe working environment and in meeting all requirements under the Alberta Advantage Rural Renewal Stream and regulations under the Immigration and Refugee Protection Act. I do sign it voluntarily as my own free act and deed; no representations, statements or inducement have been made; and I am at least eighteen (18) years of age and fully competent.

Authorized Representative

Witness

Signature

Signature

Legal Business Owner

Signature

Signed and Dated:

Freedom of Information and Protection of Privacy Act

This information is being collected under the authority of section 33(c) the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to determine eligibility and administer the Whitecourt Rural Renewal Stream Program. The personal information provided will be protected in accordance with Part 2 of the Act. If you have any questions regarding the collection, use and disclosure of personal information, please contact the FOIP Coordinator at 780-778-2273 or email administration@whitecourt.ca.