

# WHITECOURT CEMETERY

INFRASTRUCTURE SERVICES  
KEEPING YOU INFORMED.



[www.whitecourt.ca](http://www.whitecourt.ca)

## INTERMENT OPTIONS IN THE CEMETERY

The Town of Whitecourt offers a number of choices from traditional burial or cremation interment, to Field of Honour Interment for our Veterans.

### Grave Plots

- One single burial per grave plot; and,
- Up to three cremated remains per plot.

### Niches

Each Columbarium niche provides space for one or two cremated remains.

### Field of Honour

A Veteran, as defined under the War Veterans Allowance Act, and immediate family members may be interred in the Field of Honour, provided the family member's cremated remains are interred in the same plot as the Veteran.

### Interment may only take place after:

- The Certificate of Title and Sales Contract have been signed by the Cemetery Supervisor and the "Authorized Person" in control of the remains;
- The Burial Permit has been received by the Cemetery Supervisor; and,
- All applicable fees and charges have been paid.

All requests for interment shall be made by entering into a Cemetery Sales Contract for Cemetery Supplies and Cemetery Services with the Town of Whitecourt at least two business days between the months of May and October, and three business days from November to April, prior to the request time of interment (per Bylaw 1563 S.9.2). Interments/inurnments shall only take place during the hours of 10am and 4pm, Monday to Friday. Interments will not take place on Saturdays or Sundays and all Statutory Holidays. In the event that other circumstances exist, the request is to be approved by the Cemetery Supervisor (per Bylaw 1563 S.9.3).

Visit [www.whitecourt.ca](http://www.whitecourt.ca) for a copy of Cemetery Bylaw 1563.

## Whitecourt Cemetery - 3604 35 Street

Gates are open daily from 10:00am to 6:00pm (weather permitting).



## FREQUENTLY ASKED QUESTIONS

### Does the Town sell or supply headstones or memorial markers for grave plots?

No, these items must be purchased from a supplier. The Town must approve the headstone or marker prior to its delivery or installation in the Cemetery.

### Does the Town sell or supply memorials for Columbarium niches?

Yes, the memorial for the Columbarium consists of the granite niche front which is included in the cost of the niche purchase.

### What kind of flowers or other tributes are allowed at the Cemetery?

Cut flowers, wreaths, artificial flowers or other items may be placed on grave plots or in designated common areas for the Columbaria. These items will be removed after a period of time when they are deemed by the Cemetery Supervisor to be in poor condition or when they interfere with Cemetery maintenance.

Only cut or artificial flowers are allowed in niche vases. Optional niche vases must be purchased from the Town and installed by the Cemetery Supervisor.

The planting of shrubs, trees, bulbs or flowers is not allowed in the Cemetery, except by the Cemetery Supervisor.

### What is Cemetery Spring Clean Up?

It is a clean up conducted annually in order to maintain the appearance of the Whitecourt Cemetery and ensure the safety of visitors and employees. This clean up includes: litter control, seeding and leveling of interment sites, and removal of non-approved items throughout the Cemetery (per the Cemetery Bylaw).

### Can I add a planting near my loved one's plot?

Planting of trees, shrubs, or perennials is not permitted within the Cemetery. Only memorial items within affixed vases are allowed on grave plots. To ensure the safety and ability for staff to maintain the grounds, if items placed on grave plots or niche fronts become damaged or unsightly, these items may be removed at the Cemetery Supervisor's discretion.

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## COLUMBARIA

A columbarium is a resting place for cremated remains; it is a popular alternative to in-ground burials. Niches can hold up to two (2) standard sized urns. The two-sided columbaria, currently placed within the Whitecourt Cemetery, have 30 niches on each side. For further inquiries or requests, please contact Infrastructure Services at the Town Administration Office at 780.778.2273.

## MONUMENTS

Monuments are structures within a cemetery placed or constructed on a grave plot or niche front for the purpose of memorialization. The Town does not supply or sell monuments for grave plots. Loved ones may order a monument through a funeral home or directly from a monument company.

### Grave Plots:

- No more than two monuments are allowed on a single grave plot.
- The Cemetery Supervisor must approve the monument prior to its installation.
- Where two people are buried side by side, a single monument commemorating both individuals is allowed, if set midway between the two grave lots.
- Grave covers are not permitted.

### Niche Fronts

The purchase of a niche within a columbarium includes the supply of one (1) granite niche front.

- Inscriptions must be a Modified Roman font, and contain: surname; given name(s); year of birth; year of death.
- Double inscriptions shall be allowed with double inurnments.

## COMMUNITY RESOURCES

For information on Registration of Death, Death Certificates, and Burial Permits, visit [www.alberta.ca/death.aspx](http://www.alberta.ca/death.aspx) or contact:

Service Alberta - Vital Statistics  
310-0000 followed by 780-427-7013  
vs@gov.ab.ca.

For information on funeral planning and a directory of funeral homes in Alberta visit the Alberta Funeral Services Regulatory Board's website at [www.afsrb.ab.ca](http://www.afsrb.ab.ca).

## CEMETERY FEES

(GST, where applicable, will be charged at the prevailing rate.)

### Grave Plot Purchase

Resident	\$530.00
*Non-Resident	\$663.00
Veteran (Field of Honour)	No charge

### Opening and Closing Charges

Grave Opening & Closing - Casket	\$597.00
Urn Opening & Closing (Monday-Friday 10am-4pm)	\$199.00
Urn Opening & Closing (after hours, weekends, holidays)	**\$ 67.00/hour

**Transfer Application Fee** \$ 52.00

### Niche Purchase in a Columbarium

Resident	***\$1,128.00
*Non-Resident	***\$1,255.00
Veteran	***\$817.00

### Placement of Second Urn in Niche

Second Urn Engraving	\$530.00
New Face Plate (if required)	\$199.00
Second Opening	\$133.00

**Niche Exterior Flower Vase** \$265.00

Extra charges for engraving (images, inlays, diamond etching) will be at cost.

\*Non-Resident: someone who resides outside of Whitecourt or Woodlands County.

\*\*Opening and Closing fees apply plus after hours and/or holiday hourly rate; weekend opening and closing for urns additional hourly rate applies.

\*\*\*Cost includes basic engraving for the first urn, and opening and closing for the first urn.

## TOWN OF WHITECOURT - INFRASTRUCTURE DEPARTMENT

5004 52 Avenue, Box 509, Whitecourt Alberta T7S 1N6

Phone: 780.778.2273 Fax: 780.778.2062 Email: [planning@whitecourt.ca](mailto:planning@whitecourt.ca)

[www.whitecourt.ca](http://www.whitecourt.ca)

Monday to Friday 8:30 a.m. to 4:30 p.m. (Closed between 12:00 noon and 12:30 p.m.)