

**MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL
of the Town of Whitecourt**
held on Monday, October 28, 2024 at the Forest Interpretive Centre

Present: Mayor Pickard; Deputy Mayor Baker; Councillors Lanctot, Lapointe, McAree, and Schlosser; Chief Administrative Officer Smyl; and Recording Secretary Grimstad-Davidson.

Absent: Councillor Chauvet.

Call to Order & Mayor's Address: The meeting was called to order at 4:01pm; Mayor Pickard presiding.

Board and Committee Appointments: Council reviewed the proposed 2024/2025 Council appointments to Council Committees. The Chief Administrative Officer noted that the Economic Development Committee was restructured to include one Councillor rather than two.

23-337 Moved by Deputy Mayor Baker

That the Council appointments to Council Committees for 2024/2025 be approved as amended, as attached to and forming a part of these minutes.

- CARRIED UNANIMOUSLY.

Adjournment: 23-338 Moved by Councillor Lapointe

That the Organizational Meeting of Council be adjourned. Time: 4:11pm.

- CARRIED UNANIMOUSLY.

Redacted by S. 17 of FOIPP

Mayor

Redacted by S. 17 of FOIPP

Chief Administrative Officer

**Council Committee Appointments
Town of Whitecourt – 2024/25**

Committee Name	Meeting Frequency	Positions	Appointed Elected Officials
Communities in Bloom Committee	As required	1 Town Councillor Members of the public	Tara Baker
Community Services Advisory Board	2 nd Tuesday of each month (excluding July & August) at 7:00pm	1 Town Councillor 1 Alternate Town Councillor 1 County Councillor 5 Public Members	Derek Schlosser Alternate: Tara Baker
Council Compensation Committee	As required	3 Town Councillors	Tom Pickard Braden Lanctot Bill McAree
Economic Development Committee	1 meeting per month or as required	Town of Whitecourt Mayor 1 Town Councillor 4 Public Members 1 Chamber Representative	Tom Pickard Braden Lanctot
Emergency Advisory Committee	1 – 2 meetings per year	2 Town Councillors	Bill McAree Tara Baker
Health Professionals Attraction & Retention Committee	As required. Currently scheduled for 4X/year	1 Town Councillor 1 County Councillor 1 AHS Representative 1 Local Physician or Health Care Provider 1 Site Clinic Mgr – Life Med 1 Site Clinic Mgr – Ass. Medical 2 Public Members 1 Nursing Professional	Derek Schlosser
Intermunicipal Collaboration Framework Committee	Once per year or as required	3 Town Councillors 3 County Councillors	Tom Pickard Serena Lapointe Derek Schlosser
Joint Liaison Committee	As required	3 Town Councillors 3 County Councillors	Tom Pickard Serena Lapointe Derek Schlosser
Municipal Planning Commission¹	2 meetings per month - 10 days prior to Council at 4:00pm (if required)	2 Town Councillors 1 Alternate Town Councillor 3 Public Members 1 Alternate Public Member	Braden Lanctot Derek Schlosser Alternate: Bill McAree
Policies and Priorities Committee	1 meeting per month at 4:00pm (excluding July and August)	All Members of Council	All Council

¹ Provincial legislation restricts anyone who serves on a Municipal Planning Commission from being appointed to a Subdivision and Development Appeal Board

Committee Name	Meeting Frequency	Positions	Appointed Elected Officials
Protective Services Committee	Quarterly	Town of Whitecourt Mayor 2 Town Councillors 1 County Councillor 2 Public Members	Tom Pickard Braden Lanctot Bill McAree
Subdivision & Development Appeal Board¹	As required	1 Town Council 6 Public Members	Paul Chauvet Alternate: Tara Baker Alternate: Serena Lapointe
Town of Whitecourt Library Board	3rd Wednesday of each month at 7:00 PM, or as set	1 Town Councillor 1 County Councillor 5 Public Members	Serena Lapointe
Whitecourt FireSmart Working Group	Quarterly or as required	1 Town Council representative 1 Whitecourt Forest Area Boundary representative 1 Fire Department representative 1 Parks & Open space representative 1 Planning & Dev't representative 1 Millar Western representative	Tara Baker
Whitecourt Regional Solid Waste Management Authority	3rd Thursday of the month or As required	3 Town Councillors 1 Alternate Town Councillor 2 County Councillors	Tom Pickard Paul Chauvet Braden Lanctot Alternate: Bill McAree
Youth Advisory Committee	Scheduled on a month-to-month basis	2 Town Councillors Up To 10 Student Representatives	Serena Lapointe Derek Schlosser Alternate: Bill McAree
Ad Hoc Sponsorship/Partnership Committee	As required	Town of Whitecourt Mayor 1 Council Rep from the former Ad Hoc Bldg Steering Committee 1 Woodlands County Councillor 2 Representatives from the former Ad Hoc Bldg Steering Committee	Tom Pickard Serena Lapointe Derek Schlosser (until confirmation from Woodlands County)

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External Committee Name	Meeting Frequency	Positions	New Members
Canfor Whitecourt Public Advisory Committee	4 meetings a year (flexible)	1 Town Councillor 1 Alternate Town Councillor 1 County Councillor	Tara Baker Alternate: Braden Lanctot
Capital Region Assessment Services Commission	1 meeting per year	1 Town Councillor 1 Alternate Town Councillor	Paul Chauvet
Chamber of Commerce Liaison/Board of Directors	2 nd Wednesday of each month (lunch)	1 Town Councillor 1 Alternate Town Councillor	Tom Pickard Alternate: Deputy Mayor
Community Futures Yellowhead East	3 rd Thursday of the month at 1pm	1 Town Councillor	Serena Lapointe
Golden Triangle Trail Partnership Committee	As required	1 Town Councillor	Paul Chauvet
Lac Ste. Anne Foundation	4 th Wednesday of each month at 1pm	1 Town Councillor 1 Alternate Town Councillor	Paul Chauvet Alternate: Tara Baker
Northern Alberta Elected Officials Caucus	As required	Mayor	Tom Pickard Alternate: Deputy Mayor
Northern Alberta Mayors & Reeves Caucus	Quarterly	Mayor Alternate - Deputy Mayor	Tom Pickard Alternate: Deputy Mayor
Whitecourt Airport Advisory Committee	As required	1 Town Councillor 1 Alternate Town Councillor (updated Dec 19.23)	Braden Lanctot Alternate: Tara Baker
Whitecourt Business Support Network	Once a month	Mayor	Tom Pickard Alternate: Deputy Mayor
Whitecourt Mountain Bike Association	As required	1 Town Councillor	Braden Lanctot
Whitecourt Regional Forest Advisory Committee	Twice yearly or as required	1 Town Councillor 1 County Councillor Public Members	Tara Baker
Whitecourt & District Health Partnership Team	As required	Mayor	Tom Pickard
Whitecourt & District Heritage Society	Once a month	1 Town Councillor	Derek Schlosser
Whitecourt & Woodlands Performing Arts Society	As required	1 Town Councillor 1 County Council Member Members of the Public	Tara Baker
Whitecourt & Woodlands Winter Recreation Park Society	As required	1 Town Councillor	Braden Lanctot
Yellowhead Regional Library	As required	1 Town Representative	Serena Lapointe

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