



Applicant Information

Date:	
First Name:	
Last Name:	
Organization/Business <i>(if applicable)</i> :	
Mailing Address:	
Phone Number <i>(main)</i> :	
Phone Number <i>(other)</i> :	
Email Address:	
* Relationship of Applicant to Event Location:	<input type="checkbox"/> Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Employee <input type="checkbox"/> Contractor <input type="checkbox"/> Other: _____

*** You must be the legal owner of a property to obtain a permit for it. If you do not own the property, you must include written consent from the property owner with your permit application.**

Property Owner *(if different than permit applicant)*

First Name:	
Last Name:	
Phone Number <i>(main)</i> :	
Phone Number <i>(other)</i> :	
Email Address:	

Event Information *(Attach a site plan/layout, photos or maps to support your application)*

Location of Event	
Requested Permit Start Date/Time	
Requested Permit End Date/Time	
Name of Fireworks Supervisor on Site	
Supervisor Phone Number	
Supervisor Email Address	
Fireworks Purchased/Supplied From	
Location and Details of Fireworks Storage Site	

NOTE: Any personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and may be included in circulations, under the authority of section 39 (1), to relevant agencies and adjacent landowners for a consistent purpose. If you have any questions regarding the collection, use and protection of this information, please contact the FOIP Coordinator at 780-778-2273 or at administration@whitecourt.ca.

Name of Insuring Agency	
Insurance Company Address	
Insurance Company Phone Number	
Sum Insured	\$

Conditions

Where there is evidence of non-compliance or negligence with the conditions listed herein, this permit may be revoked, suspended or not renewed:

1. The owner, lessee or agent for the property(s) shall provide written permission to allow the fireworks show to take place. Any properties outside the approved fall-out zone that may be affected by debris shall be contacted by the applicant for permission.
2. Minimum clearances shall be maintained when firing consumer fireworks:
 - 30m Danger zone radius around the firing location
 - 50m Radius from spectators
 - 100m Fall-out zone radius.
 - i. Clear of any structures, vehicles, ignitable liquids, combustibles, or other vulnerable features
 - ii. Twice the minimum required distance is required from any gas station, bulk flammable/toxic storage area, or institutional building, such as a hospital or care facility
 - Clear of any overhead objects or obstructions
 - Fire hazards: smoking, matches and spark-producing devices are prohibited within 10 meters from the firing area.
3. The maximum surface wind speed for discharging fireworks is 40 km/hr
 - The fall out zone shall increase by 30m/10kmh wind speed increment above 15kmh in the direction of the wind:
 - i. 16-25kmh wind speed -> Clearance 130m
 - ii. 26-35kmh wind speed -> Clearance 160m
 - iii. 35-40kmh wind speed -> Clearance 190m
4. A site plan shall be provided that identifies the following:
 - separation distances to the public and vulnerable features
 - position of firing area with 30m danger zone
 - fallout zone
 - direction of firing, if applicable
 - significant ground features, roads, public rights of way, buildings or structures
 - overhead obstructions, parking areas and spectator viewing areas
 - location of first aid location
 - location of emergency vehicles, if applicable
 - a North arrow
 - Fireworks Storage area(s)
 - Other hazards such as fuel storage, or forested areas, etc.
5. Provide an event overview with the following details of the event and any other information requested by the local authority having jurisdiction:
 - Date, time schedule of the events and the possible rain/snow date
 - Description of fireworks, including type, size and quantity
 - Fireworks storage details
 - Fire protection and first aid information
 - Danger zone security details and plan
 - Fallout zone security, fire watch, following day re-inspection and clean-up details

- Details for cool down time, dismantling of show, clean-up and disposal of debris and fallout
 - Emergency response procedures
 - Traffic control plans and attendance estimates, if known
 - Event Contacts:
 - i. Name, address, phone number of the organization and designated contact
 - ii. Name & contact information of the Supervisor in charge of discharging the Fireworks
6. Possess and provide proof of C\$5 million or more of liability insurance coverage for fireworks operations. The Town of Whitecourt should be listed as additional insured.
 7. No one shall be allowed on the display site while under the influence of alcohol, narcotics or any medication that could affect judgment, mobility or presence of mind.
 8. From the time the fireworks are removed from the transport vehicle until the show is completely set up, the only people allowed on the fireworks site are:
 - Fireworks Supervisor in Charge and designated crew
 - Local Authority Having Jurisdiction (AHJ)
 - Security monitors
 - Sponsors and media, if escorted by a Display Supervisor (maximum three people at a time)
 9. The only people allowed on a display site during the show are the Fireworks Supervisor in Charge and the designated crew. Any other personnel and AHJs who need to go on the display site must report to the Supervisor in Charge before they enter the site.
 10. From the time of the arrival of the display fireworks until after the cleanup, the permit holder must control access to the danger zone and maintain crowd control by any available means (e.g. security personnel, signs, barricades, natural boundaries, roads and fences).
 11. The danger zone must be in effect as soon as the fireworks are brought on site and must be clearly marked and maintained until the full perimeter of the display site is established.
 12. The Supervisor in Charge must make arrangements for firefighting and first aid services for the protection of the audience and crew. Firefighting and first aid personnel and their vehicles should remain outside the danger zone during the firing of the display.
 13. The Supervisor in Charge shall conduct an inspection of the products received to identify evidence of any alteration, tampering, damage, or water exposure. If such signs are found, the affected fireworks shall not be used.
 14. All fireworks shall be set off according to the manufacturer's instructions.
 15. Fire extinguishers (10 litres pressurized water or 3A,60B:C) shall be provided and kept near the firing site when fireworks are handled.
 16. All persons firing fireworks shall wear appropriate personal protective equipment.
 17. Provide notification to the Whitecourt Fire Department via email @ firedepartment@whitecourt.ca at least one hour prior to discharging any fireworks.

Other Conditions/Requirements/Comments:

Signatures

I hereby acknowledge that I have read, understood the conditions, and agreed to comply with the terms outlined above as well as any conditions specified on a Fire Permit issued by the Whitecourt Fire Department. The permit holder also agrees to address any residential or business concerns resulting from the show. Furthermore, I recognize that the Fire Chief, or their Designate, has the authority to amend, terminate, suspend, or cancel the Fire Permit at any time. In such cases, I am responsible for immediately extinguishing any fire or ceasing any activity authorized by the Fire Permit.

I acknowledge that I may be responsible for the costs of any action whatsoever in response to an incident related to any fire authorized by an approved fire permit. I understand that additional charges, fines or penalties may be imposed on me, other responsible parties, owner/occupiers of the land, and/or insurers under the Forest and Prairie Protection Act, Town of Whitecourt Fire Services Bylaw and/or Fees Rates and Charges Bylaw. I further agree to indemnify and save harmless the Town of Whitecourt, the

Fire Department, the Fire Chief, and all members or representatives thereof from all liability, claims, demands, actions, or damages arising out of or in any way related to any operation authorized by this fire permit, with full responsibility resting entirely with the permit holder and/or person(s) responsible.

Applicant Signature	
Date	

Approval (For Office Use Only)

Permit Number	
Property Tax Roll	
Application Approved	<input type="checkbox"/> Yes <input type="checkbox"/> No
Approved By	
Signature	
Date	

Comments / Conditions

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